

**EASTERN NEBRASKA HUMAN SERVICES AGENCY  
AND REGION 6 GOVERNING BOARD MEETING MINUTES  
October 17, 2018**

Chair Mary Ann Borgeson called the meeting to order at 3:30 p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Mary Ann Borgeson (Douglas County); Jim Warren (Sarpy County) and Lisa Kramer (Washington County). David Saalfeld (Dodge County) arrived at 3:40pm.

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid and Patti Jurjevich.

Also present: Robyn Hansen (ENHSA), Sarah Graham (ENCOR), Marcy Browning (ENCOR) and Chris Jerram (Attorney).

2. Comments & Correspondence - Governing Board

The Chair introduced and welcomed the students from the Clarkson School of Nursing.

3. Approval of September 12, 2018 Governing Board Minutes

Motion was made by Jim to Approve the September 12, 2018 Governing Board Minutes. Motion was seconded by Lisa and passed by unanimous roll call vote. Janet McCartney (Cass County) abstained due to absence at the September meeting.

4. Approval of Concrete Work for 4715 South 132 Street – Robyn Hansen

Robyn explained that the area that is needing work is at an entrance site of the west parking lot. She discussed the three proposals that were in the packet for the Board to review. The lowest bid was for repair only. It was decided that this would not be cost effective for the future years. The company, Concrete Construction, was recommended for approval by Joe Martinez, the Building Manager for the proposed cost of \$13,785.00. A Board member asked if the wire being used was coated to prevent deterioration. It was discussed and decided that the Building Manager should verify with the company whether the wire is coated or not. Also, questioned was the time frame as to when this would be completed. Robyn will check on these questions and email the Board with the answers.

Motion was made by Jim to Approve the Concrete Work for 4715 South 132 Street to be completed by Concrete Construction contingent upon the questions being asked of the company and approved by the Board. Motion was seconded by Lisa and passed by unanimous roll call vote.

5. Attorney Comments – Chris Jerram

There were no comments.

6. Report from Lobbyist – Sean Kelley

The Lobbyist was not present.

7. Executive Session – Patti Jurjevich, Mary Ann Borgeson

Motion was made by David to move into Executive Session for a Personnel matter. Motion was seconded by Janet and passed by unanimous roll call vote. The Board moved into Executive Session at 3:40pm.

Motion was made by David to reconvene into ENHSA with No Action Taken. Motion was seconded by Lisa and passed by unanimous roll call vote. The meeting reconvened at 4:05pm.

8. Director’s Report

There was no Director’s Report.

9. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

10. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by David to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Lisa and passed by unanimous roll call vote.

## **ALPHA SCHOOL**

At the request of the Chair, Clint explained to the students the concept of Alpha School.

11. Approval of 19 School Contracts – Clint Reid

Clint requested approval for 19 school contracts. There were 3 from Ralston Public Schools, 1 from Lewis Central Public Schools, 1 from Millard Public Schools and 14 from the Council Bluffs School District. The Chair explained to the students that the school districts pay for the students to attend Alpha School.

Motion was made by Lisa to Approve the 19 School Contracts. Motion was seconded by Jim and passed by unanimous roll call vote.

12. Director’s Report – Clint Reid

Clint reported that there are presently 68 students enrolled and they are at capacity. He discussed the de-escalation program that they are using instead of using physical intervention. They just finished the first quarter with 75 incidences and of those 7 students generated 37 of them. He reported that compared to last year at this time, there have been fewer incidences.

He announced that the Crossroads Barnes and Noble Book Fair is going to be held October 27. He reviewed how the book fair works. Last year's book fair generated approximately \$800.

He also stated that the training of 6 new staff members went well and the first quarter is over.

13. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

14. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare

Motion was made by David to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by Janet and passed by unanimous roll call vote.

### **REGION 6 BEHAVIORAL HEALTHCARE**

At the request of the Chair, Patti explained to the students about Region 6 Behavioral Healthcare.

15. Approval of Renewal for Group Life and Long Term Disability Insurance – Sharell Kurcz, NP Dodge Insurance

Sharell Kurcz advised that this renewal with the current carrier, Cigna, will be effective January 1, 2019. There will be no premium rate increase and the rate will be guaranteed for two years.

Motion was made by Jim to Approve the Renewal for Group Life and Long Term Disability Insurance with Cigna. Motion was seconded by Lisa and passed by unanimous roll call vote.

16. Discussion with Division of Behavioral Health Staff – Sheri Dawson, Tamara Gavin, and Linda Wittmuss

Sheri introduced Linda, Tamara and herself and gave a brief history of the Division and the organizational chart. She noted that approximately 32,000 clients are served annually who have mental health and substance abuse issues. Most do not have Medicaid and health insurance in addition to having limited resources. The goals and strategies are set to help consumers become healthier in an effective way with the resources that are offered. They feel that it is important to listen to the voices of the consumers and get their input for their recovery paths. Sheri discussed the growth of the consumers while on their journey. The strategic plan was explained and how data was used for the goals. Each item on the Power Point was discussed.

17. Review of Draft FY 18 Financial Audit – Patti Jurjevich

Patty advised that a copy of the Financial Audit draft is in the packet for the Board to review. She reported that the audit has been completed. Randy was not able to attend the meeting today due to the change in the meeting date. The audit needs to be submitted by the end of the month. She stated that Randy will be here next month with a formal presentation.

18. Approval of FY 19 Budget Shifts – Patti Jurjevich

Patti advised that a copy of the Budget Shifts is in the packet for the Board to review. She stated that this is their first opportunity to make shifts between service categories. She advised that there was quite a lot of

money shifted this quarter. The draw down as of now has been very high which shows that more services have been provided than they had projected. These shifts will assure no one runs out of money.

Motion was made by Jim to Approve the FY 19 Budget Shifts. Motion was seconded by Lisa and passed by unanimous roll call vote.

19. Approval of Out of State Travel – Patti Jurjevich

- a. Stacey Warner, Long Beach, WA, November 4-6, 2018
- b. Stacey Warner, Lake Charles, LA, December 2-4,, 2018
- c. Taren Petersen, Vicki Maca, Miles Glasgow, Brett Matthies, and Jacob Hausman, Tucson, AZ, October 24-25, 2018 (Ratify)

Motion was made by Lisa to Approve Out of State Travel for all requests listed. Motion was seconded by David and passed by unanimous roll call vote.

20. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Lisa to Approve the Contracts and Amendments. Motion was seconded by Jim and passed by unanimous roll call vote.

21. Director’s Report – Patti Jurjevich

Patti advised that the usual reports are in the packet for review by the Board. She stated that their Advisory Council is making revisions to the by-laws and will be finalized at their next meeting. She will bring them to the meeting next month for final approval.

She reported that NP Dodge Insurance is shopping out their health insurance. The plan they currently have is no longer being offered. The replacement plan which was offered is not as good a plan and had a rate increase of 9.7%.

Patti discussed how the regions will be going together to discuss how the Medicaid expansion will impact them.

22. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

23. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging

Motion was made by Janet to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging. Motion was seconded by David and passed by unanimous roll call vote.

## **OFFICE ON AGING**

24. Approval of Updated Personal Care Policies – Dennis Loose

Dennis advised that these policies were sent out in advance for review.

Motion was made by Jim to Approve the Updated Personal Care Policies. Motion was seconded by Lisa and passed by unanimous roll call vote.

25. Approval of Caring Senior Services of Fremont to Provide Homemaker Services – Dennis Loose

Dennis advised that at the last meeting, Caring Senior Services was approved to provide services for Douglas and Sarpy counties. This is an approval request to be a provider of services for Cass, Dodge and Washington counties.

Motion was made by David to Approve Caring Senior Services of Fremont to Provide Homemaker Services. Motion was seconded by Lisa and passed by unanimous roll call vote.

26. Approval of Champions on Aging Site Agreement – Dennis Loose

Dennis explained this agreement. This is a new program with Home Instead for college students who are wanting to get into aging services programs. They will be placed at a site and Home Instead will pay the students a stipend to work with the site program. ENOA was chosen as a site and the Ombudsman program was chosen. Chris Jerram reviewed the agreement and Home Instead agreed to all of the concerns that he presented. The final agreement was finalized today.

Motion was made by Janet to Approve the Champions on Aging Site Agreement. Motion was seconded by David and passed by unanimous roll call vote.

27. Approval to Change Name on Agency Credit Card – Dennis Loose

Dennis advised that Arlis Smidt's name has been on the agency credit card for a very long time and requested that it be removed. Lezlie McPherson has agreed to have her name used on the agency credit card.

Motion was made by Jim to Approve to Change Name on Agency Credit Card. Motion was seconded by Lisa passed by unanimous roll call vote.

28. Directors' Report – Dennis Loose

Dennis discussed the Care Transitions program that was created a few years ago with Uninet. This program was to track seniors who were on Medicare for 30 days after they left the hospital with their medication management, in-home services etc. for CMS. CMS decided to discontinue the program so ENOA and Uninet teamed together to continue the program. Unfortunately, the program has lost money and there are no funds to continue the program. Dennis recently terminated the program.

Dennis advised that February 26, 2019 is the Senior Day at the Legislature. The theme of the day is "The Value of Aging." He researched and found on the Business Insider that Nebraska ranks 24<sup>th</sup> in the country on Social Security Benefits paid to retirees. The average amount of the 243,248 retirees that receive Social Security in Nebraska is \$1,406.96 which means that approximately \$4,000,000,000 is put back into Nebraska's economy annually.

He stated that Janelle, Trish and himself met with the Medicaid staff in Lincoln this morning due to the Medicaid Waiver program growing so rapidly. They discussed amending the current contract to include Level of Care determinations funding. This will be a separate program.

He also discussed honoring Duane Wilcox in Blair.

29. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

30. Motion to Adjourn Out of Office on Aging and enter ENCOR

Motion was made by Jim to Adjourn Out of Office on Aging and enter ENCOR. Motion was seconded by David and passed by unanimous roll call vote.

### **ENCOR**

31. Presentation on ENCOR Foundation Account and Foundation Board - Sarah Graham and Marcy Browning

Marcy, ENCOR Director of Development, explained the process for developing a new foundation for ENCOR. At the recommendation of Chris Jerram, they contacted an attorney who assisted them. They need to establish a 501c3 status, a two year budget and an Advisory Board. The vision for the foundation is to set this up for long term success. The CMS funds are dwindling and this will assist with funding in the future. They are very focused on being proactive in ENCORvbecoming the provider that people will think of first.

32. Approval of Elected Officers for the Region VI Developmental Disabilities Foundation – Debbie Herbel

Debbie advised that they need to close out the old foundation bank account. The names on the old foundation bank account are no longer valid. The election of these new officers will give these officers access to the old account so that they can withdraw the funds to deposit in the new foundation account. The elected officers would be as follows: President – Debbie Herbel, Treasurer – Sarah Graham and Secretary – Amanda Stonys.

Motion was made by Lisa to Approval of Elected Officers for the Region VI Developmental Disabilities Foundation. Motion was seconded by Jim and passed by unanimous roll call vote.

33. Approval for Scope of Work for Identisys Intercom/ Camera system for Security system – ENCOR Day Programs – Debbie Herbel

Debbie advised that this is an addition to the security system for the day sites that was approved by the Board a few months ago. This request is for additional cameras which will focus on doors that cannot be seen from the reception desk.

Motion was made by Janet to Approve the Scope of Work for Identisys Intercom/ Camera system for Security system. Motion was seconded by David and passed by unanimous roll call vote.

34. Ratification of Approval for Out of State Travel for Shawn Starks – Debbie Herbel

Debbie that this was in the budget and was an oversight by the Directors in submitting this for approval.

Motion was made by David to the Ratification of Approval for Out of State Travel for Shawn Starks. Motion was seconded by Jim and passed by unanimous roll call vote.

35. Approval of Servpro Water Mitigation for 408 North Galvin Road – Debbie Herbel

Debbie reported that there was a flood in the building that they rent from. The flood was caused by a defective toilet that overflowed all weekend. The rentor of the building stated that it was not their responsibility. The insurance companies for both sides said that it was not their responsibility. Debbie contacted Chris Jerram who determined it was ENCOR's responsibility, therefore, ENCOR has to pay for this damage out of their own monies.

Motion was made by Jim to Approve the Servpro Water Mitigation for 408 North Galvin Road. Motion was seconded by Lisa and passed by unanimous roll call vote.

36. Director's Report – Debbie Herbel

Debbie had nothing to report.

37. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

38. Motion to Adjourn Out of Meeting

Motion was made by Lisa to Adjourn Out of ENCOR and enter Executive Session for a Personnel matter. Motion was seconded by David and passed by unanimous roll call vote. The meeting was adjourned at 5:55pm.

Motion was made by Jim to reconvene into ENCOR at 6:30pm. Motion was seconded by Lisa and passed by unanimous roll call vote.

Motion was made to Adjourn Out of the Meeting. Motion was seconded and passed by unanimous roll call vote. The meeting was adjourned at 6:30pm.

Respectfully Submitted by Lezlie McPherson