

**EASTERN NEBRASKA HUMAN SERVICES AGENCY  
AND REGION 6 GOVERNING BOARD MEETING MINUTES  
November 14, 2018**

Chair Mary Ann Borgeson called the meeting to order at 3:33 p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Mary Ann Borgeson (Douglas County); Jim Warren (Sarpy County) and Lisa Kramer (Washington County).

Board Members not in attendance: David Saalfeld (Dodge County)

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid and Patti Jurjevich.

Also present: Robyn Hansen (ENHSA), Sarah Graham (ENCOR), Sean Kelley (Attorney) and Chris Jerram (Attorney).

2. Comments & Correspondence - Governing Board

The Chair introduced and welcomed the students from the Clarkson School of Nursing.

3. Approval of October 17, 2018 Governing Board Minutes

Motion was made by Jim to Approve the October 17, 2018 Governing Board Minutes. Motion was seconded by Janet and passed by unanimous roll call vote.

4. Presentation of ENHSA, ENCOR, and Alpha School First Quarter Financials – Robyn Hansen

Robyn advised that a copy of the financials is in the packet for the Board to review. She stated that Randy will present the annual audit at next month’s meeting. The Balance Sheets and Statement of Revenue and Expenses were broke down into the current year versus the prior year. She summarized ENCOR’s, Alpha School’s and ENHSA’s Balance Sheets and Statement of Revenue and Expenses.

5. Approval of Agency Holiday Closure – Patti Jurjevich and Dennis Loose

Patti advised that December 25 is a standard holiday and falls on a Tuesday this year. Patti and Dennis are both requesting Monday, December 24 to be an additional paid holiday for the staff. Dennis stated that in past years it was up to the Agency Director. Dennis advised that ENOA is prepared for the closure this year. The Chair advised that ENHSA cannot close, therefore, Alpha School cannot close.

Motion was made by Jim to Approve the Agency Holiday Closure for December 24, 2018 for ENOA and Region 6. Motion was seconded by Lisa and passed by unanimous roll call vote.

6. Attorney Comments – Chris Jerram

There were no comments.

7. Report from Lobbyist – Sean Kelley

Sean advised that the 2018 Legislative Elections Summary is in the packet for the Board to review. He recapped the summary. He feels that there will be a little more moderate legislature than in the last two years. He discussed Senator Riepe losing which will open up the HHS Committee Chairmanship.

The Chair discussed getting a plan together for the Directors to pursue their agendas with the Senators. She also suggested having the agencies update their information to give to all the new senators. Sean stated that there are 13 new senators. He discussed the Medicaid expansion being passed but could take a while to implement and will be included in the budget.

8. Executive Session

There was no need for Executive Session.

9. Director's Report

There was no Director's Report.

10. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

11. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Janet to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Jim and passed by unanimous roll call vote.

### **ALPHA SCHOOL**

12. Approval of 5 School Contracts – Clint Reid

Clint explained to the Clarkson School of Nursing students how Alpha School works and discussed the students that are enrolled.

He requested approval for a school contract for Bennington Public Schools, Council Bluffs Public Schools, Conestoga Public Schools and two from the Omaha Public School District.

Motion was made by Janet to Approve 5 School Contracts. Motion was seconded by Jim and passed by unanimous roll call vote.

13. Director's Report – Clint Reid

Clint gave out an Alpha School Thanksgiving Dinner invitation to the Board members and the Directors. He explained how the dinner works and how one student in each classroom talks about what they are thankful for. He also distributed copies of the Alpha School newsletter. Sixteen students were promoted to the next level and another student transitioned back to the public school system.

He advised that he will be discussing an aspect of the school program at each Board meeting so the Board will understand the objectives and goals of the program. This month he discussed the basic level system. He distributed a Level 2A Contract and Level 2A Worksheet to the Board to review. This contract is personalized for each student. He discussed how the students achieve the goals and objectives of this contract. He then explained the review board and how they determine if the student moves to the next level. Clint discussed Level 4 and transitioning out students.

He discussed the Family Fun Night. They had 40 participants. Clint was pleased with the Barnes and Noble fundraiser. They netted \$815 and that is the highest amount that they have ever had. Each student got a book to donate to the school library and a book to take home.

14. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

15. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare

Motion was made by Jim to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by Lisa and passed by unanimous roll call vote.

### **REGION 6 BEHAVIORAL HEALTHCARE**

16. Approval of Dental and Health Insurance Plans for 2019 – Scott Stevens, NP Dodge Insurance
  - a. Dental Insurance – UNUM
  - b. Health Insurance – Aetna

Scott advised that there is a market analysis in the packet for the Board to review. They received proposals from five carriers for the dental insurance. UNUM came back with the best package and is below the current rate. It will reduce the cost by 10%.

The market analysis for the health insurance is also in the packet for the Board to review. Scott advised that United Health Care proposed a 9.7% rate increase plus a mandatory increase in the out of pocket deductible. It was decided to go to market. Aetna came back with a comparative bid. This is a partially self-funded plan where if there is a surplus of what Region 6 is required to pay they will share 50/50 of that surplus with Aetna. He feels that this is a better plan than what the staff currently has with lower rates. They will also be offering the employees a choice of networks. They will be the Nebraska Health Network which includes basically everyone but CHI Health and the Choice POS Network where they can choose where they want to go but the premium will be higher. He would like come back after the annual orientation and advise the staff how to better use the systems.

Motion was made by Jim to Approve the Dental and Health Insurance Plans for 2019. Motion was seconded by Janet and passed by unanimous roll call vote.

17. Presentation of FY 2018 Financial Audit – Randy Hoffman, Seim Johnson

Patti advised that a copy of the audit and the presentation is in the packet for the Board to review. She stated that everything was submitted on time.

Randy stated that the process went well. There was one journal entry related to a pension liability. He advised that having only one journal entry is excellent. He went over the required communications that were included in the report to the Board and highlights of the audit. He discussed the Key Disclosures on the Management Analysis. He summarized the audit and stated that the total margin is positive. The days cash on hand is at a good spot. In summary, Randy feels that the audit went very well.

18. Review of 2018 Strategic Prevention Framework, Partnership for Success Grant – Crystal Fuller

A copy of the presentation was in the packet for the Board to review. Crystal discussed the new funding opportunity that the State of Nebraska received. It is a 5 year grant which was awarded October 1, 2018. The goals will be to reduce underage and binge drinking, increase coalition structures and capacity in our communities and reduce marijuana use. There has been increase in marijuana use in the last few years. This year all five counties will be included so the entire Region 6 area is eligible to receive these funds. There will be 11 selected areas in Nebraska to receive the funds. The annual grant is for \$1,200,000. The amount that each area receives is based on the percentage of youth aged 9-20 years. Region 6 will receive \$575,891

annually for the next five years. She recapped the grant requirements and the schedule of events to notify interested organizations that want to participate.

19. Approval of Behavioral Health Advisory Committee Revised Bylaws – Patti Jurjevich

Patti advised that the Bylaws Revision was sent out in advance and there is a summary of the changes in the packet for the Board to review. Some changes made were the language and some things that were obsolete. One item to note was Article III, Membership. She discussed the changes for Section 1 (Committee Composition), Section 2 (Terms) and Section 4 (Removal of Committee Members).

Motion was made by Lisa to Approve the Behavioral Health Advisory Committee Revised Bylaws. Motion was seconded by Janet and passed by unanimous roll call vote.

20. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Jim to Approve the Contracts and Amendments. Motion was seconded by Janet and passed by unanimous roll call vote.

21. First Quarter Financial Statements, FY 19 – Patti Jurjevich

Patti advised that the First Quarter Financial Statements for FY 19 was sent out in advance for the Board to review. There were no questions from the Board.

22. Director's Report – Patti Jurjevich

Patti advised that the usual reports are in the packet for the Board to review. The blue and green reports show that the money is moving quickly. The target rate of movement is 25%. The Emergency Protective Custody report shows that the trend is moving upward by about 15% compared to last fiscal year.

She advised that the regions are preparing impact reports with regards to the Medicaid Expansion. They will present these widely, talk with Senators and others about the impact and the concern of how it will be paid for. They are hoping to keep the dollars that they have.

Discussion followed on those who have been incarcerated and re-entering society in relation to Medicaid eligibility.

23. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

24. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter ENCOR

Motion was made by Lisa to Adjourn out of Region 6 Behavioral Healthcare and enter ENCOR. Motion was seconded by Jim and passed by unanimous roll call vote.

**ENCOR**

25. Approval of "All Covered" Email Protection Service – Debbie Herbel

Debbie advised that this will be an addition for the Direct Support Workers. It will be the same as the Professional Staff.

Motion was made by Jim to Approve the “All Covered” Email Protection Service. Motion was seconded by Janet and passed by unanimous roll call vote.

26. Ratification of Approval for Wheel Chair Lift for Fremont Wheel Chair Van – Debbie Herbel

Debbie stated they had to go ahead and replace the lift because they would not have enough lifts in Fremont.

Motion was made by Jim to Ratify the Approval for a Wheel Chair Lift for Fremont Wheel Chair Van. Motion was seconded by Lisa and passed by unanimous roll call vote.

27. Director’s Report – Debbie Herbel

Debbie reported that they had their first Community Informational meeting in early October after dissolving the Advisory Council and had 50 people attend the meeting. It was well received.

The South area building was sold and the building they will be occupying will be ready in March. They have to purchase new furniture and she will have the pricing at the December meeting.

They are working on growing the Home Teacher Program which is like Foster Care. They are in wage negotiations with the union. They want to pay the teachers based on the revenue that they bring in so it will be like a tier structure instead of a flat salary.

She also stated that the Directors met and have had presentations for new software. They are working on getting bids from Work Day and People Soft. This will combine the HR, Finance and ADP time keeping programs into one so that the work is not being duplicated throughout the different programs. Once the Directors agree on what they want, they will invite the Board to a short presentation of the software before they seek approval.

28. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

29. Motion to Adjourn out of ENCOR and enter Office on Aging

Motion was made by Jim to Adjourn out of ENCOR and enter Office on Aging. Motion was seconded by Janet and passed by unanimous roll call vote.

### **OFFICE ON AGING**

30. Approval of Personal Care Provider, Touching Hearts at Home – Dennis Loose

Dennis advised that Touching Hearts at Home is currently a Homemaker provider and is now adding Personal Care.

Motion was made by Lisa to Approve the Personal Care Provider, Touching Hearts at Home. Motion was seconded by Janet and passed by unanimous roll call vote.

31. Approval of Care Management, Personal Care and Homemaker Policies – Dennis Loose

32. Approval of Mileage, Travel and Meals Policy – Dennis Loose

Item #31 and #32 - Dennis advised that these policies were sent out in advance for the Board’s review.

Motion was made by Janet to Approve the Care Management, Personal Care, and Homemaker Policies as well as the Mileage, Travel and Meals Policy. Motion was seconded by Jim and passed by unanimous roll call vote.

33. Approval of Out of State Travel for Jay Schuoler, Austin, TX, 2/6-2/9 – Dennis Loose

Dennis advised that Jay will be attending a SAMS training for the Home Delivered Meals program.

Motion was made by Jim to Approve the Out of State Travel for Jay Schuoler, travelling to Austin, TX, 2/6-9/2019. Motion was seconded by Lisa and passed by unanimous roll call vote.

34. Directors' Report – Dennis Loose

Dennis reported that the appreciation ceremony for Duane Wilcox was very nice. He thanked Lisa Kramer for attending the event.

He advised that at the January Board meeting he will be discussing the Rural Transportation program and its growing demands. Due to this growth the county matching funds are not supplying enough money to support the program.

35. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

36. Motion to Adjourn Out of Meeting

Motion was made by Jim to Adjourn out of Meeting. Motion was seconded by Lisa and passed by unanimous roll call vote. Meeting was adjourned at 4:58pm.

Respectfully Submitted by Lezlie McPherson