

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
September 12, 2018**

Chair Mary Ann Borgeson called the meeting to order at 3:32 p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); Jim Warren (Sarpy County) and Lisa Kramer (Washington County).

Those not in attendance: Janet McCartney (Cass County)

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid and Patti Jurjevich.

Also present: Robyn Hansen (ENHSA), Trish Bergman (ENOA), Sean Kelley and Chris Jerram (Attorneys)

2. Comments & Correspondence - Governing Board

The Chair wished Janet McCartney a speedy recovery. There were no other comments.

3. Approval of August 8, 2018 Governing Board Minutes

Motion was made by Jim to Approve the August 8, 2018 Governing Board Minutes. Motion was seconded by David and passed by unanimous roll call vote.

4. Approval of ENHSA Long Term Disability and Life/AD&D Renewals – Scott Stevens, NP Dodge Insurance

Scott advised that the Long Term Disability renewal is October 1 and Life/Ad & D has a November 1 renewal. A copy of the analysis and the list of carriers that they submitted requests to is in the packet for the Board to review. He advised that Lincoln Financial Group proves to be the strongest provider and explained why. He would like to get approval to move both policies to Lincoln Financial Group. The rates will be locked in for two years. The current claimants with Cigna Long Term Disability will remain with Cigna.

Motion was made by Lisa to Approve the ENHSA Long Term Disability and Life/AD&D Renewals. Motion was seconded by David and passed by unanimous roll call vote.

5. Update on Consideration of Possible Bylaw Change to allow Telephone Conferencing to establish Quorum –
Chris Jerram

Chris advised that this is a complicated process due to the vote must be in a public place so that the public can hear the voting. It was decided not to pursue this.

6. Approval to Hire a New Cleaning Firm for 4715 South 132 Street – Robyn Hansen

Robyn advised that ABM was hired 1 ½ years ago when the agencies moved into the building. Over time the value of the cleaning did not meet what the agencies were being charged. There was a meeting and it was decided to go out to bid to hire a new cleaning company. After receiving bids from three companies and interviewing them, it was decided that Vanguard Cleaning was the chosen one. The proposal cost comparison sheet was in the packet for the Board to review.

Motion was made by Lisa to Approve the Hiring of a New Cleaning Firm for 4715 South 132 Street. Motion was seconded by David and passed by unanimous roll call vote.

7. Attorney Comments – Chris Jerram

There were no comments.

8. Report from Lobbyist – Sean Kelley

Sean distributed the Second Session Weekly Schedule of Interim Committee Hearings as well as the 2018 Candidates for the Nebraska 2019 Legislature. He noted that the LR414 ADRC bill has received little attention.

9. Executive Session

There was no need for an Executive Session.

10. Director’s Report

There was no Director’s report.

11. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

12. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Jim to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by David and passed by unanimous roll call vote.

ALPHA SCHOOL

13. Approval of Staff Contract – Clint Reid

Clint advised that this is for a permanent position. They have been short staffed due to medical issues.

Motion was made by Jim to Approve the Staff Contract. Motion was seconded by David and passed by unanimous roll call vote.

14. Approval of School Contracts – Clint Reid

Clint requested the following school contracts be approved: Conestoga Public Schools – 1, Bennington Public Schools – 1, Papillion/LaVista Public Schools – 1, Dennison, Iowa Public Schools – 1 and Millard Public Schools – 11.

Motion was made by David to Approve the School Contracts. Motion was seconded by Jim and passed by unanimous roll call vote.

15. Director’s Report – Clint Reid

Clint advised that they currently have 63 kids enrolled with 4 who are waiting on intakes to be completed. They had to turn away 2 students because they need residential care. Clint was asked about the living arrangements for the students such as how many live with their grandparents. Discussion followed.

He reported that the van is in the shop due to a student kicking out a window in the van and the HVAC system is now working. They now have a 3-year service agreement with Thermal Services for the HVAC system.

16. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

17. Motion to Adjourn out of Alpha School and enter ENCOR

Motion was made by David to Adjourn out of Alpha School and enter ENCOR. Motion was seconded by Jim and passed by unanimous roll call vote.

ENCOR

18. Approval of Updated Establishing ENCOR Policy and ENCOR Committees Policy – Debbie Herbel

Debbie explained that the committee has been an informational gathering group and not advising. They were cited a couple of months ago during a survey because they did not have a formal Advisory Committee. Chris Jerram and she researched and found out that they do not need to have an Advisory Committee if they have a Governing Board. Therefore, they would like to eliminate the Advisory Committee from their list of ENCOR Committees policy.

Motion was made by David to Approve Updating the Established ENCOR Policy and ENCOR Committees Policy. Motion was seconded by Jim and passed by unanimous roll call vote.

19. Approval of Policy to Eliminate Advisory Board – Debbie Herbel

Debbie would like to eliminate the Advisory Board and Committee and instead offering informational meetings every 3-6 months. They would be less informal and not governed.

Motion was made by Jim to Approve the Policy to Eliminate the Advisory Board. Motion was seconded by David and passed by unanimous roll call vote.

20. Approval of Engagement McGrath/North Letter – Debbie Herbel

Debbie advised that they have hired a Development Director and now need to get the Foundation Account up and running. They will be conferring with the McGrath/North on the tax legalities at the suggestion of Chris Jerram. The previous tax papers have lapsed.

Motion was made by Jim to Approve the Engagement McGrath/North Letter. Motion was seconded by David and passed by unanimous roll call vote.

21. Approval of Software Proposal with JMT Consulting – Debbie Herbel

Debbie advised that this software is currently being used by the Finance Department. This will be an upgrade will which allow them to do direct deposits. This is a one-time upgrade with an annual renewal fee.

Motion was made by Jim to Approve the Software Proposal with JMT Consulting. Motion was seconded by Lisa and passed by unanimous roll call vote.

22. Ratification of Approval of Out of State Travel for Debbie Herbel and Sarah Graham – Debbie Herbel

Debbie stated that this workshop was recommended by the new consultant that they have hired to assist with fundraising and grant writing for the new foundation.

Motion was made by Jim to Ratify the Approval of Out of State Travel for Debbie Herbel and Sarah Graham. Motion was seconded by Lisa and passed by unanimous roll call vote.

23. Ratification of Approval of Expenses Exceeding Original Request – Debbie Herbel

Debbie sent this ratification request to the Board prior to today's meeting. This request was for the additional costs for the Square Nine training. The training session was originally set up for a three days and was expanded to a five day training session.

Motion was made by David to Ratify the Approval of Expenses Exceeding Original Request. Motion was seconded by Jim and passed by unanimous roll call vote.

24. Director's Report – Debbie Herbel

Debbie discussed a project that they have been working on with menu planning in the homes. Some of the families had expressed some concerns about menus. This new program is not in all at the homes. They are utilizing the My25 program. This program offers menu planning, determining grocery costs, how to prepare recipes, and monitors special dietary needs of individuals. All communications are via online.

She also reported that they had their 50th anniversary at Vala's Pumpkin Patch and it went very well and well received.

25. Comments from Public (please limit to 3 minutes each person)

Laura, sister of Jennifer (a recipient of ENCOR's services) wanted to officially thank ENCOR for all that they have done for her sister. She was most gracious of the staff and feels that they do not get the recognition that they deserve.

26. Motion to Adjourn out of ENCOR and enter Region 6 Behavioral Healthcare

Motion was made by Jim to Adjourn out of ENCOR and enter Region 6 Behavioral Healthcare. Motion was seconded by Lisa and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

27. Approval of Carrier for Worker's Compensation Coverage, 10/1/18-9/30/19 -- Tyler Weinand, Lockton Insurance Company

Tyler presented to the Board a 6% rate reduction in Worker's Compensation premiums for 2018/2019 for the same coverage. The comparison and Explanation of benefits was in the packet for the Board to review.

Motion was made by Jim to Approve Carrier for Worker's Compensation Coverage, 10/1/18-9/30/19. Motion was seconded by Lisa and passed by unanimous roll call vote.

28. Approval of Year 5 Youth Suicide Prevention Grant Plan and Budget – Melissa Schaefer

Melissa discussed activities planned for the 5th and final year of the grant. This included training and community outreach. She distributed pamphlets for the support of the Metro Area Suicide Prevention Coalition and the Metro Area LOSS Team which is a local outreach program for suicide survivors. The State is looking at sustainability of the program as there is definitely an ongoing need.

Motion was made by Jim to Approve the Year 5 Youth Suicide Prevention Grant Plan and Budget. Motion was seconded by David and passed by unanimous roll call vote.

29. Approval of Final FY 19 Certification of County Match – Patti Jurjevich

Patti reported that this document is in the packet for the Board to review.

Motion was made by Jim to approve the Final FY 19 Certification of County Match. Motion was seconded by David and passed by unanimous roll call vote.

30. Approval of Electronic Health Record (EHR) Vendor – Patti Jurjevich

Patti advised that she sent this out earlier for the Board to review and it is in the packet. The Professional Partner staff created this comparison table. The current program is not meeting their needs. They researched four other companies and found that Adaptamed met all their needs and they will be able to migrate the information. She requested the approval of this vendor.

Motion was made by David to Approve the Electronic Health Record (EHR) Vendor. Motion was seconded by Jim and passed by unanimous roll call vote.

31. Approval of Out of State Travel – Patti Jurjevich

- a. Taren Petersen, Johnson County, KS, September 24-25, 2018
- b. Miles Glasgow, San Diego, CA, October 10-13, 2018

Motion was made by Jim to Approve the Out of State Travel for Taren Petersen and Miles Glasgow. Motion was seconded by Lisa and passed by unanimous roll call vote.

32. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Jim to Approve the Contracts and Amendments. Motion was seconded by David and passed by unanimous roll call vote.

33. Director’s Report – Patti Jurjevich

Patti discussed the following items that are included in the packet for the Board to review:

- 33a – Community Barbecue, part of the Community Development Project
- 33b – Network Services update noting the upcoming training sessions
- 33c – 33h Reports

She reported that Seim Johnson is finishing their audit and she will have the audit report at the next month’s meeting.

She asked for feedback with regards to the One Drive System. Discussion followed.

34. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

35. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging

Motion was made by David to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging. Motion was seconded by Jim and passed by unanimous roll call vote.

OFFICE ON AGING

36. Approval of Updated Homemaker, Diner’s Choice, Home Delivered Meals and Caregiver Support Program Policies – Dennis Loose

Dennis advised that these policies were emailed out earlier for review. He discussed the Diner’s Choice program that they have with Hyvee. Susan Davern decided to redevelop and improve the program to make it more user friendly. Therefore, they had to create new policies.

Motion was made by Jim to approve the Updated Homemaker, Diner’s Choice, Home Delivered Meals and Caregiver Support Program Policies. Motion was seconded by Lisa and passed by unanimous roll call vote.

37. Approval of Subaward Amendment for the Intercultural Senior Center – Dennis Loose

Dennis reported that the amount did not change only the budgeted categories.

Motion was made by Jim to Approve the Subaward Amendment for the Intercultural Senior Center. Motion was seconded by Lisa and passed by unanimous roll call vote.

38. Approval of Caring Senior Service to Provide Homemaker and Personal Care Services – Dennis Loose

Dennis advised that this is a new provider and they have met all requirements. They will provide services in Douglas and Sarpy counties.

Motion was made by David to Approve the Caring Senior Service to Provide Homemaker and Personal Care Services. Motion was seconded by Lisa and passed by unanimous roll call vote.

39. Approval of Edgewood Senior Living Fremont LLC to Provide Respite Care for Caregiver Support Program – Dennis Loose

Dennis discussed the Caregiver Support Program and how this provider will provide respite care for the caregiver in Dodge County.

Motion was made by David to Approve the Edgewood Senior Living Fremont LLC to Provide Respite Care for Caregiver Support Program. Motion was seconded by Lisa and passed by unanimous roll call vote.

40. Approval of Resolution of Appreciation for Duane Wilcox – Dennis Loose

Dennis would like to recognize the many years of service that Duane has given to the ENHSA Governing Board and ENOA Advisory Committee.

Motion was made by Lisa and passed by unanimous roll call vote. Motion was seconded by Jim and passed by unanimous roll call vote.

41. Approval of Resolution of Appreciation for Bear Properties Fireworks Scholarship Check – Dennis Loose

Dennis advised that for many years ENOA has been very fortunate to have been chosen by Bear Properties to have a fireworks stand and give a portion of the proceeds to ENOA's Meals on Wheels program. This year they presented a check to ENOA for \$8,000. Sean Kelley has been instrumental in getting this relationship set up.

Motion was made by Lisa to Approve the Resolution of Appreciation for Bear Properties Fireworks Scholarship Check. Motion was seconded by Jim and passed by unanimous roll call vote.

42. Approval of Kelly Rupp to Serve on the ENOA Advisory Council – Dennis Loose

Dennis advised that a list of her credentials is in the packet for the Board's review. She is a Mental Health practitioner and the first on the committee.

Motion was made by David to Approve Kelly Rupp to serve on the ENOA Advisory Council. Motion was seconded by Lisa and passed by unanimous roll call vote.

43. Approval of Out of State Travel for Peggy Root and Mary Ann Eusebio – Dennis Loose

Dennis advised that this is for the Grandparent Resource Center workshop to be held October 25-27 in Teaneck, NJ.

Motion was made by Jim to Approve the Out of State Travel for Peggy Root and Mary Ann Eusebio. Motion was seconded by David and passed by unanimous roll call vote.

44. Directors' Report – Dennis Loose

Dennis reported that a few years ago they created a report to present to Legislature asking for an increase in funds. This report showed the value in the investment of Community Aging Services. They compared the cost of Medicaid Waiver providing in home services and Assisted Living services as opposed as to what it cost the State. Janelle Cox recently updated this cost summarization using March 2018 costs for 950 clients. At a recent meeting, Dennis got the opportunity to show this report to Dr. Van Patton, Director of Medicaid for the State. This updated report is in the packet for the Board to review. In summary, the savings for one month was \$3,339,772. The projected savings for one year would be \$40+ million by using Medicaid Waiver services. This report will be created statewide and presented at the Senior Day at the Legislature in February. He noted that today it was announced that there was an RFI issued for this program.

45. Comments from Public (please limit to 3 minutes each person)

There were no comments from the public.

46. Motion to Adjourn Out of Meeting

Motion was made by Lisa to Adjourn Out of Meeting. Motion was seconded by David and passed by unanimous roll call vote. The meeting was adjourned at 4:47pm.

Respectfully Submitted by Lezlie McPherson