

EASTERN NEBRASKA REGIONAL AGENCY ON HUMAN SERVICES
AND REGION 6 GOVERNING BOARD MEETING MINUTES

December 21, 2022

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Pat Tawney (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy County); and Lisa Kramer (Washington County)

The following staff members were present: Debbie Herbel (Duet); Trish Bergman (ENOA); Patti Jurjevich (Region 6 Behavioral Healthcare); and Clint Reid (Alpha)

2. Pledge of Allegiance

The Chair led the Pledge of Allegiance

3. Comments & Correspondence - Governing Board

There were no Comments & Correspondence from Governing Board Members

4. Approval of November 9, 2022, Governing Board Meeting Minutes and December 1, 2022, Special Governing Board Meeting Minutes

A motion was made by Angi to approve the November 9, 2022, and December 1, 2022, Special Governing Board Meeting Minutes. The motion was seconded by Lisa and passed by a unanimous roll call vote.

5. ENHSA Financial Audit – Seim Johnson/Eide Bailly; John Shurtliff

John Shurtliff, CPA presented the ENHSA Audit Report that was included in the Board’s packets. He thanked Hope for all his hard work on gathering information for the audit process.

6. Review of ENHSA financial statements – Nancy Chase

Nancy reported on the documentation that was provided in the Board’s packets.

7. Approval of ratification for update on ENHSA Policy 1.35 - Debbie Herbel

Debbie asked for ratification for the updated on ENHSA Policy 1.35 stating that there was an E-Verify that ENHSA was following but needed to be included in the policy.

8. Attorney Comments – Chris Jerram

There were no Attorney Comments

9. Report from Lobbyist – Sean Kelley

Sean reported that he met with Senator Ben Hansen to see if he'd introduce the mental health access and portability issue. Committees are being formed; the congressional districts 1 & 2 met yesterday and Monday.

10. Director's Report

There was no Director's Report.

11. Comments from the Public (please limit to 3 minutes each person)

There was no Comments from the Public.

12. Motion to Adjourn out of ENHSA Admin and enter Alpha

A motion was made by Angi to adjourn out of ENHSA Admin and enter Alpha. The motion was seconded by Lisa and passed by a unanimous roll call vote.

Alpha

13. Approval of (3) three student contracts – Clint Reid

Clint requested approval of two Council Bluffs and one Omaha Public School student contracts.

A motion was made by Lisa to approve (3) three student contracts. The motion was seconded by Angi and passed by a unanimous roll call vote.

14. Approval of renewal for Claris Filemaker – Clint Reid

A motion was made by Angi to approve the renewal of Claris Filemaker. The motion was seconded by Lisa and passed by a unanimous roll call vote.

15. Director's Report – Clint Reid

Clint reported that the 1st Semester of School is finished. Currently there are 4 new intakes and Clint hired 1 new Education Specialist.

16. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public

17. Motion to Adjourn out of Alpha and enter ENOA

A motion was made by Angi to adjourn out of Alpha and enter ENOA. The motion was seconded by Lisa and passed by a unanimous roll call vote.

ENOA

18. Approval of Homemaker and Personal Care provider agreements for Indicare Home Health LLC – Trish Bergman

Trish requested approval of Homemaker and Personal Care Provider agreements for Indicare Home Health LLC, she stated that Indicare Home Health LLC. Would service all 5 counties.

A motion was made by Angi to approve the Homemaker and Personal Care provider agreements for Indicare Home Health LLC.. The motion was seconded by Lisa and passed by a unanimous roll call vote.

19. Review and Approval of Copier/Printer proposals – Trish Bergman

Trish reviewed and requested approval of copier/printer proposals that were provided in the Board packets.

A motion was made by Angi to approve the Copier/Printer proposal for Access Systems. The motion was seconded by Lisa and passed by a unanimous roll call vote.

20. Approval of candidate, Kathy Kirby, for ENOA Advisory Council– Trish Bergman

Trish requested approval of candidate, Kathy Kirby, for ENOA Advisory Council.

A motion was made by Angi to approve candidate, Kathy Kirby, for ENOA Advisory Council. The motion was seconded by Lisa and passed by a unanimous roll call vote.

21. Approval of resolution for ENOA Mission Statement change – Trish Bergman

Trish requested approval for the ENOA Mission Statement change, stating that ENOA no longer provides services for the elderly population. The new mission statement is as follows:

To promote choice and enhance the well-being and dignity of aging adults, caregivers, adults with disabilities, and those with the greatest economic need so they may live independently.

A motion was made by Angi to approve the resolution for ENOA Mission Statement change. The motion was seconded by Lisa and passed by a unanimous roll call vote.

22. Approval of Congregate Program (Senior Center) requests for ARPA funding – Trish Bergman

Trish provided the Board members with Congregate Program requests for the ARPA Funding funds ENOA received.

A motion was made by Angi to approve the Congregate Program requests for ARPA Funding. The motion was seconded by Lisa and passed by a unanimous roll call vote.

23. Resolution of Appreciation for Susie Davern – Mary Ann Borgeson

The Chair wished Susie Davern a happy retirement and well wishes in her future endeavors.

A motion was made by Angi to approve the Resolution of Appreciation for Susie Davern. The motion was seconded by Lisa and passed by a unanimous roll call vote.

24. Director's Report – Trish Bergman

Trish reported that she has extended an offer to a qualified candidate to fill the Nutrition Division Director position.

Trish reported that along with the Eide Bailey Audit, the State Monitoring visit will begin next week.

Trish also reported that the normal reports are in the Board's packets for review and that she hopes to bring the ENOA 4 Year Plan to the April Governing Board meeting.

25. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public.

26. Motion to Adjourn out of ENOA and enter Region 6 Behavioral Healthcare.

A motion was made by Angi to adjourn out of ENOA and enter Region 6 Behavioral Healthcare. The motion was seconded by Angi and passed by a unanimous roll call vote.

Region 6 Behavioral Healthcare

27. Review of Annual FY 22 Site Visit Summary – John Murphy

John reviewed the Annual FY 22 Site Visit Results that were provided in the Board's packets.

28. Update on Nebraska Mental Health and Aging Coalition (NeMHAC) – Lorie Thomas

Lori updated the Board members on Nebraska Mental Health and Aging Coalition (NeMHAC)

29. Review of Preliminary FY24 Allocation – Patti Jurjevich

Patti reported that there was no change in overall revenue.

30. Review of FY 24 County Match – Patti Jurjevich

Patti recapped the FY 24 County Match that was provided in the Board's packets

31. Appointment of Michealle Vega-Hernandez, Consumer Advisory Team Representative, to the Behavioral Health Advisory Committee, 1/1/23-12/31/23

A motion was made by Angi to approve the appointment of Michealle Vega-Hernandez, Consumer Advisory Team Representative, to the Behavioral Health Advisory Committee, 1/1/23-12/31/23. The motion was seconded by Lisa and passed by a unanimous roll call vote.

32. Approval of Policy/Procedure #517, Contingency Management – Patti Jurjevich

A motion was made by Angi to approve Policy/Procedure #517, Contingency Management. The motion was seconded by Lisa and passed by a unanimous roll call vote.

33. Approval of Quarter 2 Emergency Budget Shift – Patti Jurjevich

Patti reviewed the Quarter 2 Emergency Budget Shift that was provided in the Board's packets.

A motion was made by Angi to approve the Quarter 2 Emergency Budget Shift. The motion was seconded by Lisa and passed by a unanimous roll call vote.

34. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that were in the packet for review by Board members.

35. Director's Report – Patti Jurjevich

Patti recapped the normal reports that are included in the Board's packets.

36. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public.

37. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet

A motion was made by Angi to Adjourn out of Region 6 Behavioral Healthcare and enter Duet. The motion was seconded by Lisa and passed by a unanimous roll call vote.

Duet

38. Approval of Lease at 2212 E Avery Road North, Bellevue, NE 68005 – Debbie Herbel

Debbie asked for approval for a lease at 2212 E Avery Road North, Bellevue, NE 68005, stating that this space will be used for the current hay and saw shop business Duet currently operates at the 18th and Clark location.

A motion was made by Angi to approve the lease at 2212 E Avery Road North, Bellevue, NE 68005. The motion was seconded by Lisa and passed by a unanimous roll call vote.

39. Approval of Vacation Policy – Debbie Herbel

Debbie requested approval of a new vacation policy, proposing that Duet employees will have the option to cash out vacation time if they have accrued at least 160 hours of vacation at the time of the request. Employees would not be allowed to cash out more than 40 hours per calendar year and must be approved by the Agency Director.

A motion was made by Angi to approve the Vacation Policy 5.05. The motion was seconded by Lisa and passed by a unanimous roll call vote.

40. Approval to purchase new battery for Forklift – Debbie Herbel

A motion was made by Angi to approve the purchase of a new battery for the Forklift. The motion was seconded by Lisa and passed by a unanimous roll call vote.

41. Approval to remodel 2 homes with Ronco Construction – Debbie Herbel

Debbie requested approval for 2 home remodels with Ronco Construction. She stated that these remodels were a result from the State of NE Citations that Duet received.

A motion was made by Angi to approve the project for Drywall Repairs and painting at 7305 Lake Street. The motion was seconded by Lisa and passed by a unanimous roll call vote.

A motion was made by Angi to deny the project for kitchen cabinets and flooring at 5010 Frederick Circle. The motion was seconded by Lisa and passed by a unanimous roll call vote

42. Approval of new roof at 6123 Lafayette- Debbie Herbel

A motion was made by Angi to table the new roof at 6123 Lafayette. The motion was seconded by Lisa and passed by a unanimous roll call vote.

43. Approval of 2 Cox Agreements – Debbie Herbel

- a. Elkhorn – internet and phones
- b. Cass/Sarpy – internet & phones

A motion was made by Angi to approve internet and phone at the Elkhorn location. The motion was seconded by Lisa and passed by a unanimous roll call vote.

44. Approval of Allo Internet and Phones for Grand Island location – Debbie Herbel

A motion was made by Angi to approve the Allo Internet and Phones for the Grand Island Location. The motion was seconded by Lisa and passed by a unanimous roll call vote.

45. Approval of School Contract – Debbie Herbel

- a. Westside Community Schools

A motion was made by Angi to approve the Westside Community Schools Contract. The motion was seconded by Lisa and passed by a unanimous roll call vote.

46. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

47. Motion to Adjourn out meeting.

A motion was made by Angi to adjourn the meeting. The motion was seconded by Lisa and passed by a unanimous roll call vote.