

EASTERN NEBRASKA REGIONAL AGENCY ON HUMAN SERVICES AND REGION 6 GOVERNING BOARD MEETING MINUTES

October 18, 2023

The Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Pat Tawney (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy County); and Lisa Kramer (Washington County)

The following staff members were present: Debbie Herbel (Duet); Diane Stanton (ENOA); Patti Jurjevich (Region 6 Behavioral Healthcare); and Jenni Allen (Alpha School)

2. Pledge of Allegiance

The Chair led the Pledge of Allegiance to the United States of America.

3. Comments & Correspondence - Governing Board

There were no comments or correspondence from Governing Board members

4. Review of ENHSA financial statements – Hope Houessoukpe

Hope reported on the documentation that was provided in the Board’s packets.

5. Approval of Property and Casualty Insurance Renewal – Lockton Representative

Tyler Weiland recapped the documentation that was provided to the Board members. He discussed the Premiums, the exposure comparison, and touched on the coverages.

A motion was made by Angi to approve the Property and Casualty Insurance Renewal. The motion was seconded by Pat and passed by a unanimous roll call vote.

6. Approval of ENHSA HR Policy changes – Debbie Herbel

- a. 3.05 Employment Status
- b. 4.30 Financial Benefits

Debbie requested approval of the ENHSA HR Policy changes explaining that Agency retirees cannot be hired as full-time regular employees but may be rehired as part-time or temporary employees, provided the return is not pre-planned before retirement, at least six months have passed since retirement, and the rehire is approved by the Agency Director to which the former employee is seeking re-employment on a part-time basis.

A motion was made by Lisa to approve the ENHSA HR Policy changes. The motion was seconded by Angi and passed by a unanimous roll call vote.

7. Attorney Comments – Chris Jerram

There were no Attorney Comments

8. Report from Lobbyist – Sean Kelley

Sean thanked Patti for coming out to testify LR199 and representing Region 6 Behavioral Healthcare.

Sean reported the 2024 is looking to mirror the 2023 season and spoke on the turnover that has occurred.

9. Director's Report

There was no Director's Report

10. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public

11. Motion to Adjourn out of ENHSA Admin and enter Alpha School

A motion was made by Angi to adjourn out of ENHSA Admin and enter Alpha School. The motion was seconded by Lisa and passed by a unanimous roll call vote.

Alpha School

12. Approval of 26 Student Contracts – Jenni Allen

- a. 19 Council Bluffs Public Schools
- b. 4 Omaha Public Schools
- c. 1 Westside Public Schools
- d. 1 Lewis Central Public Schools
- e. 1 Papillion LaVista Public Schools

A motion was made by Pat to approve the 26 Student Contracts. The motion was seconded by Angi and passed by a unanimous roll call vote

13. Approval of Fire Alarm Repair- Jenni Allen

Jenni reported that there are complications occurring with the fire alarm / security system at the Alpha building, she is requesting approval to have the repairs required by the Fire Marshall. Jenni spoke on the contracts between SEI and General Fire and Safety.

A motion was made by Angi to approve the Fire Alarm repair pending attorney review and approval. The motion was seconded by Pat and passed by a unanimous roll call vote.

14. Director's Report – Jenni Allen

Jenni reported that Alpha currently has 69 students enrolled. She stated that there are 14 students actively transitioning between 9 different schools.

15. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public

16. Motion to Adjourn out of Alpha School and enter ENOA

A motion was made by Pat to adjourn out of Alpha School and enter ENOA. The motion was seconded by Angi and passed by a unanimous roll call vote.

ENOA

17. Approval of Chore Provider Agreements – Diane Stanton

- a. Austin Hardesty
- b. Tracy Hermanson
- c. Lajuanda Williams

Diane requested approval of the Chore Provider Agreements.

A motion was made by Lisa to approve the listed Chore Provider Agreements. The motion was seconded by Angi and passed by a unanimous roll call vote.

18. Approval of Becky Connor to the FGP Advisory Council – Diane Stanton

Diane requested approval of Becky Connor to the Foster Grand Parents Advisory Council.

A motion was made by Pat to approve Becky Conner to the FGP Advisory Council. The motion was seconded by Angi and passed by a unanimous roll call vote.

19. Approval of Independent Contractor for the Intergeneration Orchestra – Diane Stanton

Diane requested approval of an Independent Contractor for the Intergeneration Orchestra.

A motion was made by Angi to approve the Independent Contractor for the Intergeneration Orchestra. The motion was seconded by Lisa and passed by a unanimous roll call vote.

20. Director's Report – Diane Stanton

Diane reported ENOA had representatives from Deb Fischer's office came and did a small MOW route, and Marie Wood came and visited about the MOW program and would like to come back to do a small route.

Diane had a State-wide Leadership retreat where all of the Triple As came to Omaha.

21. Comments from the Public (please limit to 3 minutes each person)

There were no Comments from the Public

22. Motion to Adjourn out ENOA and enter Duet

A motion was made by Angi to adjourn out of ENOA and enter Duet. The motion was seconded by Pat and passed by a unanimous roll call vote.

Duet

An emergency agenda item was brought to the Chair prior to the start of the meeting. This agenda item is emergent due to signatures required for a 5310 Grant that is expected to be turned in prior to October 31, 2023 to be considered for the Grant. The Board does not meet again prior to the due date and will need signatures from the Board members. The Chair stated that this item will be added at the end of Duet's agenda items.

A motion was made by Angi to add the emergent 5310 Grant Resolution to the agenda. A motion was seconded by Pat and passed by a unanimous roll call vote.

23. Approval of 2024 Lease Agreements – Debbie Herbel

- a. The Hub - 408 Galvin Road North
- b. Artisan Commons - 410 Galvin Road North

Debbie requested approval of the 2024 Lease Agreement renewals for The Hub and Artisan Commons.

A motion was made by Angi to approve the 2024 Lease Agreements for The Hub and Artisan Commons. The motion was seconded by Lisa and passed by a unanimous roll call vote.

24. Approval to sell excess furniture and misc. items from Duet locations on Duet website – Debbie Herbel

A motion was made by Angi to hold over this agenda item until next month's meeting. The motion was seconded by Lisa and passed by a unanimous roll call vote.

25. Approval of Bids on Roof Repair and Replacement – Debbie Herbel

Debbie requested approval on Bids that were submitted by McCoy Roofing and Loess Hills Roofing to work with Duet's insurance company to repair the needed roofs on Agency owned homes.

A motion was made by Pat to Approve the Bids on Roof Repair and Replacement. The motion was seconded by Lisa and passed by a unanimous roll call vote.

26. Approval of Out of State Travel for Therap National Conference – Debbie Herbel

Debbie requested approval for Agency Subject Matter Experts to attend the Therap National Conference in Denver, CO on February 6-8, 2024.

A motion was made by Lisa to approve the Out of State Travel for Therap National Conference. The motion was seconded by Angi and passed by a unanimous roll call vote.

27. Approval of Out of State Travel for Dani Streeter to attend the SOAR Conference – Debbie Herbel

Debbie requested approval of Out of State Travel for Dani Streeter to attend the SOAR Conference in Overland Park, KS on October 27-29, 2023.

A motion was made by Pat to approve the Out of State Travel for Dani Streeter to attend the 2023 SOAR Conference. The motion was seconded by Angi and passed by a unanimous roll call vote.

28. Approval to Lease an Apartment in Grand Island – Debbie Herbel

Debbie requested approval to lease an Apartment in Grand Island. She stated that the Agency has received calls for emergency placement and would like to have a place for the temporary placement to stay while permanent placement is pending.

A motion was made by Angi to approve Leasing an apartment in Grand Island for up to \$1,250.00 per month. The motion was seconded by Lisa and passed by a unanimous roll call vote.

29. Approval to Contact Banks for Quotes on Financing a Building for Childcare Services – Debbie Herbel

Debbie requested approval to look at options for Financing or Leasing a building for the new Childcare Services Division. She stated she would like to explore both financing and leasing options in order to present the best option to the Board at a future meeting.

A motion was made by Angi to contact Banks for quotes on Financing a building. The motion was seconded by Pat and passed by a unanimous roll call vote.

30. Review of the 3rd Quarter Incident Report – Debbie Herbel

Debbie reported on the documentation that was provided in the Board's packets.

31. Approval of Resolution for 5310 Grant for Central Nebraska – Debbie Herbel

Debbie requested approval of the 5310 Grant Resolution that will cover Duet's Central Nebraska Locations if awarded.

A motion was made by Angi to approve the Resolution for the 5310 Grant for Central Nebraska. The motion was seconded by Pat and passed by a unanimous roll call vote.

32. Director's Report – Debbie Herbel

Debbie was happy to report that the fundraising event held at the Storz Mansion raised \$55,000. Debbie was also excited to report that Duet received an invitation to apply for the Lozier Foundation Grant that would benefit the new Children Services Division.

33. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public

34. Motion to Adjourn out of Duet and enter Region 6 Behavioral Healthcare

A motion was made by Angi to adjourn out of Duet and enter Region 6 Behavioral Healthcare. The motion was seconded by Lisa and passed by a unanimous roll call vote.

Region 6 Behavioral Healthcare

35. Approval of 2024 Insurance Plans – Scott Stevens, Dodge Partners Insurance

- a. Health Insurance, Medica & HRA/Wex (Renewal)
- b. Dental Insurance, Lincoln Financial Group (Renewal)
- c. Vision Insurance, Lincoln Financial Group (New)
- d. Short-term Disability, New York Life (New)

Scott presented the Region 6 Behavioral Healthcare Medical and Dental Renewals and new options for Vision and Short-Term Disability that was provided in the Board's packets.

A motion was made by Pat to approve the Health Insurance, Medica & HRA/Wex renewal. The motion was seconded by Lisa and passed by a unanimous roll call vote.

A motion was made by Pat to approve the Dental Insurance, Lincoln Financial Group renewal. The motion was seconded by Lisa and passed by a unanimous roll call vote.

A motion was made by Pat to approve the new Vision Insurance from Lincoln Financial Group. The motion was seconded by Angi and passed by a unanimous roll call vote.

A motion was made by Lisa to approve the new Short-term Disability from New York Life Insurance. The motion was seconded by Angi and passed by a unanimous roll call vote.

36. Review of the Annual Management Summary and of the Critical Incident Analysis – Kim Kalina

Kim recapped the FY23 Annual Management Summary, she focused on the Key Accomplishments of 2023 and discussed the focus of the FY24 initiatives.

37. Approval of Human Resources Information and Payroll Systems – Lynne Gurciullo and Diane Lamb

Diane and Lynne presented on current HRI and Payroll Systems, presenting three different comparisons for companies that will encompass the needs of both HRI and Payroll. The recommendation in moving from the current ADP system for HRI and Payroll system to Paylocity.

A motion was made by Angi to approve Paylocity for the Human Resources Information and Payroll Systems. The motion was seconded by Pat and passed by a unanimous roll call vote.

38. Review and Approval of FY 24 Budget and Plan for Projects for Assistance in Transition from Homelessness (PATH) – Jennifer Sanders

Jennifer recapped the Project for Assistance in Transition from Homelessness (PATH) Budget and Plan that was provided in the Board's packets. She reviewed the FY24 Contracts and provided background on what PATH services are and how to qualify to receive services.

A motion was made by Angi to approve the FY24 Budget and Plan for Projects for Assistance in Transition from Homelessness (PATH).

39. Approval of Resolution to Close Housing Voucher Bank Account at First National Bank of Omaha – Patti Jurjevich

Patti requested Approval of the Resolution to Close Housing Voucher Bank Account at First National Bank of Omaha to process transactions related to the Adult Housing Rental Assistance program through the housing management software program (Tenmast). Patti explained that Region 6 will be moving to a new software program (Fidelity EHR) in FY24, and it will not require a separate bank account for rental payments.

A motion was made by Angi to Approve the Resolution to Close the Housing Voucher Bank Account at First National Bank of Omaha. The motion was seconded by Pat and passed by a unanimous roll call vote.

40. Re-Appointment of Jeff Leach, Cass County, to Behavioral Health Advisory Committee, 10/18/23-10/17/26 – Patti Jurjevich

Patti requested approval of the Re-Appointment of Jeff Leach, Cass County, to Behavioral Health Advisory Committee.

A motion was made by Lisa to approve the re-appointment of Jeff Leach, Cass County, to Behavioral Health Advisory Committee. The motion was seconded by Angi and passed by a unanimous roll call vote.

41. Approval of Updates to Network Policy and Procedure # N106 – Monitoring Subcontractor Service Delivery – Patti Jurjevich

Patti requested approval of Updates to the Network Policy and Procedure #N106.

A motion was made by Angi to Approve the Updates to Network Policy and Procedure #N106. The motion was seconded by Pat and passed by a unanimous roll call vote.

42. Approval of Budget Shifts – Patti Jurjevich

Patti recapped the Budget Shifts that were provided in the Board's packets.

A motion was made by Pat to approve the Budget Shifts. The motion was seconded by Angi and passed by a unanimous roll call vote.

43. Approval of Contracts/Amendments – Patti Jurjevich

Patti recapped the Contracts and Amendments that were provided in the Board's packets.

A motion was made by Pat to approve the Contracts/Amendments. The motion was seconded by Angi and passed by a unanimous roll call vote.

44. Request for Executive Session

A motion was made by Angi at 5:20 p.m. that the Board with Attorney Chris Jerram, and Patti Jurjevich move into Executive Session to discuss a personnel matter and to reconvene in open session. Motion was seconded by Lisa and passed by unanimous roll call vote.

A motion was made by Lisa at 5:49 p.m. that the Board with Attorney Chris Jerram, and Patti Jurjevich reconvene and reopen the meeting to the public. Motion was seconded by Angi and passed by unanimous roll call vote. The Chair stated that no action was taken while in executive session.

45. Director's Report – Patti Jurjevich

Patti recapped the normal reports provided in the Board's packets.

Patti reminded the Board that Eide Bailey will be at the next meeting to present Region 6 Behavioral Healthcare's Audit. She stated that there will be recommendations on RFP's that are all currently out.

Patti reported that the person who was over Lincoln Regional Center has resigned as of Thursday, October 12, 2023. She stated that the Lincoln Regional Center will now move back under the Administration of the Division of Behavioral Health.

46. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public

47. Motion to Adjourn the meeting.

A motion was made at 5:55 pm by Lisa to adjourn the meeting. The motion was seconded by Pat and passed by a unanimous roll call vote