

EASTERN NEBRASKA HUMAN SERVICES AGENCY  
AND REGION 6 GOVERNING BOARD MEETING MINUTES

January 13, 2021

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy County); Lisa Kramer (Washington County)

The following staff members were present: Trish Bergman (ENOA); Debbie Herbel (Duet); and Patti Jurjevich (Region 6 Behavioral Healthcare)

Also present: Sarah Graham (Duet) and Diane Stanton (ENOA)

2. Comments & Correspondence - Governing Board  
None.
3. Approval of the December 17, 2020 Governing Board Meeting Minutes.  
Motion was made by Angi to approve the December 17, 2020 Governing Board Minutes. Motion was seconded by Lisa and passed by unanimous roll call vote.
4. Review of ENHSA financial statements – Nancy Chase  
Nancy provided an update and review of the ENHSA financial statements. A copy of this report was included in the Board member’s packets for review.
5. Attorney Comments – Chris Jerram  
None.
6. Report from Lobbyist – Sean Kelley  
The Lobbyist provided a handout that was provided in Board member’s packets.
7. Director’s Report  
None.
8. Comments from the Public (please limit to 3 minutes each person)  
None.
9. Motion to Adjourn out of ENHSA Admin and enter Duet.  
Motion was made by Lisa to adjourn out of ENHSA Admin and enter Duet. Motion was seconded by Angi and passed by unanimous roll call vote.

## Duet

10. Approval of kitchen remodel at 8206 S. 48<sup>th</sup> Street – Debbie Herbel

Debbie reported that this home is an assessable home that Duet would like to keep and make improvements on. She stated that the State had recently sited Duet on the condition of the home and is requesting to remodel the kitchen to make improvements. Duet put out notice in the paper and requested bids for this project.

Motion was made by Angi to approve the kitchen remodel at 8206 S 48<sup>th</sup> Street. Motion was seconded by Janet and passed by unanimous roll call vote.

11. Approval of vehicle fence – Debbie Herbel

Debbie is requesting approval to put up a vehicle fence at Duet's 4910 N 72<sup>nd</sup> Street location. She reported that there have been problems with catalytic converter's being stolen off vans and would like to keep them in a fenced in area.

Motion was made by Lisa to approve the purchase of a vehicle fence. Motion was seconded by Angi and passed by unanimous roll call vote.

12. Approval of renewal for New Horizons Computer Learning – Sarah Graham

Sarah reported that Duet has had great success in using New Horizon's Computer Learning the past year. She provided the board members a return on investment in their packets. Sarah explained that New Horizon's is part of our succession training and will now offer business etiquette classes along with the original Office365 classes.

Motion was made by Janet to approve the renewal of the New Horizons Computer Learning agreement. Motion was seconded by Lisa and passed by unanimous roll call vote.

13. COVID-19 Report – Debbie Herbel

Debbie reported a significant decrease in positive COVID-19 diagnoses within the agency. Currently there are 5 active positive cases within the agency.

Sarah reported on vaccination clinics, she was very happy to report that the first round of vaccines was administered to all Direct Support Professionals and any person in services who had consent to receive the vaccination. She went on to report that Duet will hold the 2<sup>nd</sup> vaccination clinics to administer the final dose in approximately 4 weeks.

Debbie also reported that Duet is starting to re-open Day service locations, she is hoping to have all Day service locations open at 100% by March 1<sup>st</sup>.

14. Director's Report – Debbie Herbel

None.

15. Comments from the Public (please limit to 3 minutes each person)

None.

16. Motion to Adjourn out of Duet and enter Region 6 Behavioral Healthcare  
Motion was made by Lisa to adjourn out of Duet and enter Region 6 Behavioral Healthcare. Motion was seconded by Angi and passed by unanimous roll call vote.

### **Region 6 Behavioral Healthcare**

17. Approval for the Chair to Sign the Second Quarter Budget Shifts- Patti Jurjevich

Patti explained that it is time to start shifting money around and will need send approval to the State by January 20<sup>th</sup>. She is going to send out the budget shift document to board members within the next few days and will request Mary Ann's signature at that time.

Motion was mad by Lisa for approval of the Chair to sign the Second Quarter Budget Shifts. Motion was seconded by Janet and passed by unanimous roll call vote.

18. COVID-19 update- Patti Jurjevich

Patti provided a report in the Board member's packets for review. She touched on Alternate Service Delivery receiving an extension to provide services until June 30<sup>th</sup>. She also touched on COVID Compensation.

Patti reported that staff are continuing to work from home, she was hoping to start bringing staff back to the office by January 19<sup>th</sup> but has postponed that date. She is working with the DHHS to get the direct service personnel and the residential programs.

19. Directors Report – Patti Jurjevich

Patti reviewed her monthly reports that were provided in Board member's packets.

20. Comments from the Public (please limit to 3 minutes each person)

None.

21. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter ENOA

Motion was made by Janet to adjourn out of Region 6 Behavioral Healthcare and enter ENOA. Motion was seconded by Angi and passed by unanimous roll call vote.

### **ENOA**

22. Approval of Personal Care Contract with Hand2Hand Cleaning – Trish Bergman

Trish reported that the Personal Care Contract with Hand2Hand Cleaning is a newer home maker contract and would like to provide personal cares to Cass, Sarpy, Douglas, and Dodge counties.

Motion was made by Angi to approve the Personal Care Contract with Hand2Hand Cleaning. Motion was seconded by Janet and passed by unanimous roll call vote.

23. Approval of Personal Care Contract with Maid2Perfection – Trish Bergman

Trish reported that the Personal Care Contract with Maid2Perfection is a newer home maker contract and would like to provide personal cares to Cass, Dodge, Douglas, Sarpy, and Washington Counties.

Motion was made by Lisa to approve the Personal Care Contract with Made2Perfection. Motion was made by Angi and passed by unanimous roll call vote.

24. Approval of purchase of dishwasher for the Bellevue Senior Center – Trish Bergman

Trish reported that the dishwasher was purchased in 1989 and is the original dishwasher to the Bellevue Senior Center.

Motion was made by Lisa to approve the purchase of a dishwasher for the Bellevue Senior Center. Motion was seconded by Janet and passed by unanimous roll call vote.

25. Approval to go out to bid for two new Home Delivered Meals vans – Trish Bergman

Trish explained that because of COVID money, ENOA will be able to purchase two more vans.

Motion was made by Angi to go out for bid for two new Home Delivered Meal vans. Motion was seconded by Lisa and passed by unanimous roll call vote.

26. COVID-19 update- Trish Bergman

ENOA has 1 active positive COVID-19 case. Trish is doing a soft opening starting January 19<sup>th</sup>. Anyone who has a floor to ceiling office (directors and coordinators) everyone else will come in 2 days a week, leaving around 50 people on the floor on any given day.

Trish explained that Diane is working on fresh fruit baskets with extra COVID money.

Home visits will resume on March 23rd, Janelle Cox is working on vaccination for those who qualify. Trish is hoping to have home bound seniors vaccinated by some of the ENOA Nursing Staff.

27. Directors Report – Trish Bergman

Trish reported that the State Unit on Aging Auding visit will happen virtually is next week. She also reported that she has completed and turned in the State Program Reporting.

491 Clients participated in the Christmas program. Diane stated that there were lots of donations this year.

28. Comments from the Public (please limit to 3 minutes each person)

None.

29. Motion to Adjourn out of Meeting

Motion was made by Lisa to adjourn out of the meeting. Motion was seconded by Janet and passed by unanimous roll call vote.

THIS AGENDA, WHICH SHALL BE KEPT CONTINUALLY CURRENT, SHALL BE AVAILABLE FOR PUBLIC INSPECTION AT THE DUET 4715 S 132<sup>nd</sup> STREET, OMAHA NE

