

**EASTERN NEBRASKA REGIONAL AGENCY ON HUMAN SERVICES
AND REGION 6 GOVERNING BOARD MEETING MINUTES
February 9, 2022**

Chair, Mary Ann Borgeson called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Pat Tawney (Dodge County) Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy County); and Lisa Kramer (Washington County)

The following staff members were present: Diane Stanton (ENOA); Debbie Herbel (Duet); Patti Jurjevich (Region 6 Behavioral Healthcare); and Clint Reid (Alpha)

2. Comments & Correspondence - Governing Board
Lisa Kramer (Washington County) would like to say the Pledge of Allegiance at the beginning of the Governing Board meetings.

3. Approval of January 12, 2022, Governing Board Meeting Minutes
Motion was made by Angi to approve the January 12, 2022, Governing Board Meeting Minutes. Motion was seconded by Lisa and passed by unanimous roll call vote.

4. Review of ENHSA financial statements – Nancy Chase
Nancy reported on the documentation that was provided in the Board’s packets.

5. Approval of ENHSA Insurance Premiums – Jack Struyk
Jack presented the documentation for the ENHSA Insurance Premiums that were provided to the Board members.

Motion was made by Pat to approve the ENHSA Insurance Premiums. Motion was seconded by Lisa and passed by unanimous roll call vote.

6. Approval of ENHSA Pension Plan Amendment – Nancy Chase
Nancy reviewed the ENHSA Pension Plan Amendments that were provided in the Board members packets. The following Amendments will be made:

As a condition to participate in the Plan and share benefits, each Participant shall contribute to the Plan and Trust three percent (3%) of his Compensation for the Plan Year (the “Mandatory Employee Contribution”)

If the Participant’s surviving Spouse is the Participant’s sole Designated Beneficiary, then distributions to the surviving Spouse will begin by December 31 of the calendar year immediately following the calendar year in which the Participant died, or by December 31 of the calendar year in which the Participant would have attained: age 70½ if the Participant would have attained such age before January 1, 2020; or age 72 if the Participant would have attained age 70½ after December 31, 2019.

For any Participant who attained age 70½ before January 1, 2020, the Participant attains age 70½, or the Participant retires; and For any Participant who attains age 70½ after December 31, 2019, the Participant attains age 72, or the Participant retire.

Motion was made by Lisa to approve the ENHSA Pension Plan Amendment. Motion was seconded by Angi and passed by unanimous roll call vote.

7. Approval to pursue audit of ENHSA Pension Plan for the year end 12/31/2021 – Nancy Chase
The Chair would like the agencies to have a discussion on pursuing an audit of the ENHSA Pension Plan.

Motion was made by Lisa to postpone the Approval to pursue audit of ENHSA Pension Plan for the year-end 12/31/2021. Motion was seconded by Angi and passed by unanimous roll call vote.

8. Attorney Comments – Chris Jerram
There were no Attorney Comments
9. Report from Lobbyist – Sean Kelley
The report from the Lobbyist was sent to all members of the Board and each of the Directors.
10. Director’s Report
There was no Director’s Report
11. Comments from the Public (please limit to 3 minutes each person)
There were no comments from the Public.
12. Motion to Adjourn out of ENHSA Admin and enter ENOA
Motion was made by Pat to Adjourn out of ENHSA Admin and enter ENOA. Motion was seconded by Angi and passed by unanimous roll call vote.

ENOA

13. Approval of Volunteer Agreement with 360 – Community Services – Diane Stanton
Motion was made by Lisa to approve the Volunteer Agreement with 360-Community Services.
Motion was seconded by Angi and passed by unanimous roll call vote.
14. Policy Updates – Diane Stanton
 - a. Personal Care Services – Service Limitations
 - b. Rural Transportation – Weather ClosuresMotion was made by Pat to approve the Policy Updates (Personal Care Services – Service Limitations and Rural Transportation). Motion was seconded by Angi and passed by unanimous roll call vote.
15. Opening of FY 2023 printing bids for New Horizon’s publication – Diane Stanton
The following three bids were opened during the meeting: Enterprise Media, National Print Co. and Forum Communications. These bids will be reviewed and brought back at the March meeting for final approval.

16. Opening of FY 2023 – FY 2025 caterer contract bids for Nutrition Programs – Congregate/Home Delivered Meals – Diane Stanton
There was one proposal submitted, Company Kitchen, this will be reviewed and brought back to the March meeting for approval.
17. Approval of Aging with Spirit Foundation Corporation Document – Diane Stanton
Motion was made by Pat to approve the Aging with Spirit Foundation Corporation Document. Motion was seconded by Angi and passed by unanimous roll call vote.
18. Director’s Report – Diane Stanton
Diane reported that ENOA received a large donation of produce bags, there will be 500 bags donated to clients. These deliveries will occur March 2nd and April 6th. March 22nd is the 50th Anniversary of the National Nutrition Programs. ENOA will be focusing on activities to Celebrate. Trish reported via Teams that the State Monitoring Visit went without findings. ENOA will be receiving \$2.5M of ARPA funding and will be distributed in two installments.
19. Motion to Ratify and Affirm all items brought by ENOA to the 1/12/22 Governing Board Meeting. Motion was made by LIsa to Ratify and Affirm all items brought by ENOA to the 1/12/22 Governing Board Meeting. Motion was seconded by Pat and passed by unanimous roll call vote.
20. Comments from the Public (please limit to 3 minutes each person)
There were no Comments from the Public.
21. Motion to Adjourn out of ENOA and enter Region 6 Behavioral Healthcare
Motion was made by Angi to Adjourn out of ENOA And enter Region 6 Behavioral Healthcare. Motion was seconded by Lisa and passed by unanimous roll call vote.

Region 6 Behavioral Healthcare

22. Approval of Worker’s Comp, Commercial, D&O, and Cyber Security Insurance Coverage – Katie Shipp - Dodge Partners Insurance
Katie reviewed the documentation provided to the Board members, outlining each coverage provided and the renewal premiums.

Motion was made by Pat to Approve the Worker’s Comp, Commercial, D&O, and Cyber Security Insurance Coverage. Motion was seconded by Angi and passed by unanimous roll call vote.
23. Nurturing Healthy Behaviors – Melissa Schaefer
 - a. Review of Proposed Plan and Budget
 - b. Approval of Funding Plan

Melissa reviewed the Proposed Work Plans and Budgets provided in the Board member’s packets.

Motion was made by Angi to Approve the Nurturing Healthy Behaviors Funding Plan and Budget. Motion was seconded by Pat and passed by unanimous roll call vote.

24. Re-appointment of John Sheehan, Sarpy County, to Behavioral Health Advisory Committee, 3/1/22-2/28/25 – Patti Jurjevich

Motion was by Angi to approve the Re-appointment of John Sheehan, Sarpy County, to Behavioral Health Advisory Committee, 3/1/22-2/28/25. Motion was seconded by Pat and passed by unanimous roll call vote.

25. Second Quarter Financial Statements – Patti Jurjevich
Patti reviewed the Second Quarter Financial Statements provided in the Board’s packets.
26. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.
Motion was made by Lisa to approve the Contracts and Amendments. Motion was seconded by Pat and passed by unanimous roll call vote.

27. Director’s Report – Patti Jurjevich

Patti recapped the normal reports that are included in the Board’s packets. She also reported on the 988 Planning and how a successful transition from the Nebraska Suicide Prevention Lifeline to a 988-Crisis line will be implemented by July 1, 2022 and will ensure a timely response for Nebraskan’s experiencing a mental health crisis and save lives.

28. Motion to Ratify and Affirm all items brought by Region 6 Behavioral Healthcare to the 1/12/22 Governing Board Meeting

Motion was made by Lisa to Ratify and Affirm all items brought by ENOA to the 1/12/22 Governing Board Meeting. Motion was seconded by Angi and passed by unanimous roll call vote.

29. Comments from the Public (please limit to 3 minutes each person)
There were no Comments from the Public.

30. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Duet

Motion was made by Lisa to Adjourn out of Region 6 Behavioral Healthcare and enter Duet. Motion was seconded by Angi and passed by unanimous roll call vote.

Duet

31. Approval to sell 15141 Adams Street and 6751 Blondo Street – Debbie Herbel
Motion was made by Pat to approve selling 15141 Adams Street and 6751 Blondo Street. Motion was seconded by Angi and passed by unanimous roll call vote.

32. Approval to list 1122 Parc Street, 3801 N 50th Street, 15141 Adams Street, and 6751 Blondo Street with PJ Morgan Real Estate – Debbie Herbel

Motion was made by Pat to approve the listing of 1122 Parc Street, 3801 N 50th Street, 15141 Adams Street, and 6751 Blondo Street with PJ Morgan Real Estate. Motion was seconded by Angi and passed by unanimous roll call vote.

33. Approval of Bonus Structure for Employee's – Debbie Herbel
Debbie requested a \$600,000 budget for a one-time bonus for Duet employees. She explained that this bonus would be contingent on the CMS funding approval.

Motion was made by Pat to approve the Bonus Structure for Employee's contingent on the approval of CMS funding. Motion was seconded by Angi and passed by unanimous roll call vote.

34. Approval for Matt Kluver to Duet Foundation – Debbie Herbel
Motion was made by Pat to approve Matt Kluver for the Duet Foundation Board. Motion was seconded by Lisa and passed by unanimous roll call vote.

35. Approval of Rewards Gateway Program – Debbie Herbel
Debbie presented the Rewards Gateway Program, stating that this is a employee recognition platform, this program would be implemented in place of attendance bonus, birthday gifts, years of service, etc. This program will allow staff to purchase items of their choice.

Motion was made by Pat to approve the Rewards Gateway Program. Motion was seconded by Lisa and passed by unanimous roll call vote.

36. Approval of 5310 Grant Resolution – Debbie Herbel
Debbie stated that this Resolution is a requirement for the 5310 Grant Application. This Grant will reimburse some of the staff costs for transporting individuals to Omaha.

Motion was made by Angi to Approve the 5310 Grant Resolution. Motion was seconded by Lisa and passed by unanimous roll call vote.

37. Ratification of Tree Removal at 3704 Summit Plaza Drive – Debbie Herbel
Debbie explained that Duet received a nuisance complaint for 3704 Summit Plaza Drive. Duet utilized Martinez Yard Service to remove trees at the property.
Motion was made by Lisa to approve the Ratification of Tree Removal at 3704 Summit Plaza Drive. Motion was seconded by Angi and passed by unanimous roll call vote.

38. Director's Report – Debbie Herbel
Debbie reported that herself and Sarah Graham have been lobbying for LB 1172 and LB 893, explaining LB 893 would be a permanent 15% increase that would start July 1, those funds would be utilized for employee raises and will have an answer after the bill is passed. LB 1172 will increase 15% using ARPA funds for 3 years. The total increase would be 30% and would be utilized for staff raises.

Debbie reported the move to the new North building is on hold until April due to the Sale of the house.

Debbie also reported that the Duplex project is underway, and Duet is ready to advertise for contractor bids.

39. Request for Executive Session – Debbie Herbel
The Chair moved this request to the end of the meeting.

40. Motion to Ratify and Affirm all items brought by Duet to the 1/12/22 Governing Board Meeting

Motion was made by Pat to Ratify and Affirm all items brought by ENOA to the 1/12/22 Governing Board Meeting. Motion was seconded by Angi and passed by unanimous roll call vote.

41. Comments from the Public (please limit to 3 minutes each person)

Kim Quick, Teamsters Local 554 Lobbyist, offered assistance in Lobbying for increased funding.

42. Motion to Recess out of Duet and enter Alpha

Motion was made by Angi to recess out of Duet and enter Alpha. Motion was seconded by Pat and passed by unanimous roll call vote.

Alpha

43. Approval for Renewal of Claris Works Agreement – Clint Reid

Clint reported that this allows FileMaker Pro to run, it will cost a yearly fee of \$5,190.00 to renew.

Motion was made by Lisa to approve the Renewal of Claris Works Agreement. Motion was seconded by Pat and passed by unanimous roll call vote.

44. Approval of 11 Student Contracts

- a. 10 Omaha Public Schools
- b. 1 Council Bluffs Community Schools

Motion was made by Pat to Approve the above 11 Student Contracts. Motion was seconded by Angi and passed by unanimous roll call vote.

45. Director's Report – Clint Reid

Clint reported a new student from Woodbine Schools. Currently there are two students with Covid, 66 students are enrolled and 12 students in transition.

46. Request for Executive Session – Clint Reid

Motion was made by Angi at 5:46 p.m. that the Board with Attorney Chris Jerram, Attorney Mark McQueen, and Clint Reid move into Executive Session to discuss possible litigation and to reconvene in open session. Motion was seconded by Lisa and passed by unanimous roll call vote.

Motion was made by Angi at 5:59 p.m. that the Board with Attorney Chris Jerram, Attorney Mark McQueen, and Clint Reid reconvene and reopened the meeting to the public. Motion was seconded by Lisa and passed by unanimous roll call vote. The Chair stated that no action was taken while in executive session.

Motion was made by Angi at 6:00 p.m. that the Board with Attorney Chris Jerram, Attorney Mark McQueen, and Debbie Herbel move into Executive Session to discuss personnel matter and to reconvene in open session. Motion was seconded by Lisa and passed by unanimous roll call vote.

Motion was made by Angi at 6:08 p.m. that the Board with Attorney Chris Jerram, Attorney Mark McQueen, and Debbie Herbel reconvene and reopened the meeting to the public. Motion was seconded by Lisa and passed by unanimous roll call vote. The Chair stated that no action was taken while in executive session.

47. Comments from the Public (please limit to 3 minutes each person)
There were no Comments from the Public.

48. Motion to Adjourn out meeting
Motion was made by Lisa to adjourn out of the meeting at 6:09pm. Motion was seconded by Angi and passed by unanimous roll call vote.

Respectfully submitted by: Amanda Stonys