

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES**

January 7, 2019

Chair Mary Ann Borgeson called the meeting to order at 3:31 p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); Jim Warren (Sarpy County) and Lisa Kramer (Washington County).

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid and Patti Jurjevich.

Also present: Trish Bergman (ENOA), Sean Kelley (Attorney) and Chris Jerram (Attorney).

2. Comments & Correspondence - Governing Board

There were no comments.

3. Election of Governing Board Officers

The Chair opened the nominations for the Governing Board Officers. Lisa Kramer nominated Mary Ann Borgeson to the position of Chair. Motion was seconded by Janet. After closing the nomination, the motion was passed by unanimous roll call vote.

The Chair opened the nomination for the position of Vice Chair. Jim nominated Lisa Kramer to the position of Vice Chair. Motion was seconded by David. After closing the nomination, the motion was passed by unanimous roll call vote.

The Chair opened the nomination for the position of Secretary/Treasurer. Jim nominated Janet McCartney to the position of Secretary/Treasurer. Motion was seconded by David. After closing the nomination the motion was passed by unanimous roll call vote.

4. Approval of December 19, 2018 Governing Board Minutes

Motion was made by Janet to Approve the December 19, 2018 Governing Board Minutes. Motion was seconded by David and passed by unanimous roll call vote.

The Chair noted that the Minutes of the January 3, 2019 conference call meeting presented by Workday staff was not included on the agenda and will be presented at the February meeting for approval.

5. Approval of Purchase of Workday Software and Implementation by Navigator Management Partners – Debbie Herbel

Debbie introduced Todd Eubanks, Martha Thompson, and Mike Dietz from Workday and Brett Topham from Navigator Management Partners.

Debbie reported that they have been looking at software since May. People Soft, Lifion (part of ADP) and Workday Software made presentations to the ENHSA Directors after Sarah and she did initial screenings of the presentations. They all agreed that Workday was going to be the best for their needs.

Todd explained the background of Workday and what they can offer. Basically, Workday is one source for processing data. They will be partnering with Navigator Management Partners for the implementation of the software which will be used to implement the plan, which includes architecture, configuration of prototype testing and the deployment, deliverance of assurance, project management and administration, and operational readiness.

It was discussed as to who will be using this software. ENCOR will be the primary user. ENHSA and ENOA will also be participants. The implementation cost will be covered by ENCOR assets and the annual fees will be split among the agencies. The implementation should realistically take 10-11 months with a goal start date in February. Discussion followed on training the staff that will be using the software. There will be support for one month after the go-live date.

Motion was made by Jim to Approve the Purchase of Workday Software and Implementation by Navigator Management Partners. Motion was seconded by Lisa and passed by unanimous roll call vote.

6. Attorney Comments – Chris Jerram

There were no comments by the Attorney.

7. Report from Lobbyist – Sean Kelley

Sean had nothing to report today but was open for questions. The session starts Wednesday. The Governor's budget will be announced January 10 which will kick off budget discussions.

8. Executive Session

The Chair requested to delay the Executive Session until the end of the meeting.

9. Director's Report

There was no Director's Report.

10. Comments from Public (please limit to 3 minutes each person)

There were no comments.

11. Motion to Adjourn out of ENHSA Admin and enter Office On Aging

Motion was made by David to adjourn out of ENHSA Admin and enter Office on Aging. Motion was seconded by Janet and passed by unanimous roll call vote.

OFFICE ON AGING

12. Review of State Unit on Aging Annual Monitoring Report – Dennis Loose

Dennis advised that the Annual Monitoring Report was sent out earlier for the Board to review. He reported that in addition to review by the State Unit on Aging, the State Auditor comes in at the same time. Dennis stated that he was very pleased with the results of the report and out of the report came some good cost allocation processes. There was only one recommendation which he explained. Dennis was asked by a Board member about the background checks process for volunteers. He explained the intense background check process that is completed on each volunteer and which is completed annually.

13. Approval of FY 19/20 County Match – Dennis Loose

Dennis reported that ENOA received notice that budgets have to be submitted earlier this year. He is asking for the same amount from each county for budgeting purposes.

Motion was made by Lisa to Approve the FY 19/20 County Match. Motion was seconded by Janet and passed by unanimous roll call vote.

14. Approval of Cost Allocation and Subrecipient Monitoring Policies – Dennis Loose

Dennis advised that the policies were sent out earlier for the Board to review.

Motion was made by Jim to Approve the Cost Allocation and Subrecipient Monitoring Policies. Motion was seconded by David and passed by unanimous roll call vote.

15. Directors' Report – Dennis Loose

Dennis advised that he will be bringing the Rural Transportation county match recommendation to the February meeting.

16. Comments from Public (please limit to 3 minutes each person)

There were no comments.

17. Motion to Adjourn Out of Office on Aging and enter Alpha School

Motion was made by Lisa to adjourn out of Office on Aging and enter Alpha School. Motion was seconded by Jim and passed by unanimous roll call vote.

ALPHA SCHOOL

18. Approval of 3 Public School Contracts – Clint Reid

Clint requested approval for 3 Omaha Public School contracts.

Motion was made by David to Approve 3 Public School Contracts. Motion was seconded by Janet and passed by unanimous roll call vote.

19. Director's Report – Clint Reid

Clint distributed a "Daily Point Sheet" to the Board that they use for each student. He explained the points system which are reviewed by the teachers each 15 minutes. At the end of the day the points are tallied and at the end of the week the points are converted into money. The students discuss a contract with their teachers for an item that they desire to purchase. If they have the points they can go shopping in the school store with their points on Fridays. The student behaviors are also documented quarterly from these reports to be presented to the school districts to show the students' progress. This has proved to be a very strong tool. A Board member asked if the parents are made aware of the students behaviors. Clint reported that the staff are required to contact the parents once a week to discuss the student's behavior and sometimes they talk more than once a week.

Clint advised that they will be conducting three intakes in the next week and a half. He will be short a full-time staff member for 12-16 weeks due to a medical issue so he will be hiring an additional staff member to replace the staff member who will be out on long term recuperation.

20. Comments from Public (please limit to 3 minutes each person)

There were no comments.

21. Motion to Adjourn out of Alpha School and enter ENCOR

Motion was made by Jim to adjourn out of Alpha School and enter ENCOR. Motion was seconded by David and passed by unanimous roll call vote.

ENCOR

22. Director's Report – Debbie Herbel

Debbie distributed a copy of the Director's report to the Board for review. She recapped the upcoming events that are posted on the ENCOR Facebook page. ENCOR will be hosting a Community Inclusion meeting which will be attended by Senator Krist and Courtney Miller, the DD Deputy Director on January 16, 2019. Debbie will sit on a panel at this meeting to discuss how the Home and Community based waiver changes will impact services.

ENCOR will host a job fair on January 24 and will hold their second Informational meeting on February 11. This meeting takes the place of their Advisory Committee meetings.

She discussed the segment that was run on 12/24 on KETV. It is the 50th year for ENCOR and the document titled "Evolution of Disability Care." She would like to show the clip at the next Board meeting. Debbie reported that they have a company coming in to evaluate ENCOR's branding and some marketing strategies.

Debbie is hoping that at next month's Governing Board meeting they will have potential names for the ENCOR Foundation Governing Board. There will be five members.

23. Comments from Public (please limit to 3 minutes each person)

There were no comments.

24. Motion to Adjourn out of ENCOR and enter Region 6 Behavioral Healthcare

Motion was made by Janet to adjourn out of ENCOR and enter Region 6 Behavioral Healthcare. Motion was seconded by Lisa and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

25. Approval of Second Quarter Budget Shifts – Taren Petersen

Patti Jurjevich was unable to attend this meeting.

Taren advised that Patti requested that the request be approved as submitted. The completed budget shift form will be sent to the Board to review via email.

Motion was made by Jim to Approve the Second Quarter Budget Shifts. Motion was seconded by David and passed by unanimous roll call vote.

26. Approval of Contracts and Amendments – Taren Petersen

Taren requested approval for the amendment for the time extension of the Omni Inventive Care contract.

Motion was made by Janet to Approve the Contract and Amendments. Motion was seconded by Lisa and passed by unanimous roll call vote.

27. Approval of Out of State Travel for Jacob Hausman – Taren Petersen

Taren requested approval for Jacob Hausman to travel to Nashville, TN on March 23-27, 2019.

Motion was made by Jim to Approve the Out of State Travel for Jacob Hausman. Motion was seconded by Lisa and passed by unanimous roll call vote.

28. Director's Report – Taren Petersen

Taren advised that a copy of the 2017-2018 Annual Report is in the packet for the Board to review. Due to the timing of the meeting, there was nothing further to report.

29. Motion to Adjourn out of Meeting

Motion was made by David to adjourn out of Region 6 Behavioral Healthcare and enter Executive Session at 4:58pm for a Personnel issue. Motion was seconded and passed by unanimous roll call vote.

Motion was made to adjourn out of Executive Session with no action taken and adjourn out of meeting. Motion was seconded and passed by unanimous roll call vote. The meeting was adjourned at 5:04pm.

Respectfully Submitted by Lezlie McPherson