

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
February 13, 2019
3:30 PM**

Chair Mary Ann Borgeson called the meeting to order at 3:34 p.m. Announcing that a copy of the "Nebraska Open Meetings Act" is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld-arrived at 3:40pm (Dodge County); Mary Ann Borgeson (Douglas County); Jim Warren (Sarpy County) and Lisa Kramer (Washington County).

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid; and Patti Jurjevich.

Also present: Sarah Graham (ENCOR) and Chris Jerram (Attorney)

2. Comments & Correspondence - Governing Board

There were no comments.

3. Approval of January 7, 2019 Governing Board Meeting Minutes and January 3, 2019 ENHSA Special Meeting Minutes

Motion was made by Jim to Approve the January 7, 2019 Governing Board Meeting Minutes and January 3, 2019 ENHSA Special Meeting Minutes. Motion was seconded by Lisa and passed by unanimous roll call vote.

4. Approval of Payment of Seim Johnson Invoice for Additional Audit Services - Chris Jerram

The Chair advised that during the January Governing Board Executive Session it was determined that this extra work was needed.

Motion was made by Jim to Approve the Payment of the Seim Johnson Invoice for Additional Audit Services. Motion was seconded by Lisa and passed by unanimous roll call vote.

5. Attorney Comments – Chris Jerram

There were no comments from the attorney.

6. Report from Lobbyist – Sean Kelley

The lobbyist was unable to attend the meeting.

7. Executive Session – Debbie Herbel

The Chair advised that the requested Executive Session would be moved to the end of the meeting.

8. Director’s Report

There was no Director’s report.

9. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

10. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Jim to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Lisa and passed by unanimous roll call vote.

ALPHA SCHOOL

11. Approval of 2 School Contracts – Clint Reid

Clint requested the approval for a school contract for the Council Bluffs Community School District and one for the Millard Public School District.

Motion was made by Jim to Approve 2 School Contracts. Motion was seconded by Lisa and passed by unanimous roll call vote.

12. Approval of 1 staff Contract – Clint Reid

Clint advised that this is for a Social Worker position.

Motion was made by Jim to Approve the Staff Contract. Motion was seconded by Lisa and passed by unanimous roll call vote.

13. Ratification of Approval for the Purchase of File Maker Pro Upgrade – Clint Reid

Clint advised that this is for the annual renewal.

Motion was made by Janet to Ratify the Approval of the Purchase of File Maker Pro Upgrade. Motion was seconded by David and passed by unanimous roll call vote.

14. Director's Report – Clint Reid

Clint explained the skills assessment list that each student is given the first day of class. He distributed a card where they keep track of their learned skills and a copy of one of the skills list that the students are to work on. The list that he passed out included the skills impulse control, listening, problem solving, following instruction, being responsible and asking for help. This exercise is part of their curriculum where they learn the skill and follow through with what they learned about the skill. There are 42 skills that they teach in this manner and learning this skill will basically cover what each student may encounter. This exercise is very similar to one that Boystown uses.

They currently have 71 students but 2 students will be leaving. He reported that the budget is doing well. He has 3 staff out on medical leave and is down a total of 6 staff members. He explained why they do not presently have a substitute teacher program.

15. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

16. Motion to Adjourn out of Alpha School and enter ENCOR

Motion was made by David to Adjourn out of Alpha School and enter ENCOR. Motion was seconded by Jim and passed by unanimous roll call vote.

ENCOR

17. Approval of Valmont Industries Administrative Staffing Services Agreement – Debbie Herbel

Debbie advised that this is an agreement for a pay increase for the people who support the ENCOR residents that work at Valmont. Chris Jerram has reviewed the agreement.

Motion was made by Jim to Approve the Valmont Industries Administrative Staffing Services Agreement. Motion was seconded by Lisa and passed by unanimous roll call vote.

18. Approval of ENCOR Foundation Board Members – Debbie Herbel

Debbie reported that the ENCOR Foundation must have a Board before they can send in the application for approval. A list of the new members was in the packet for the Board to review as well as being sent out in advance. She recapped the profiles for the five new members.

Motion was made David to Approve the ENCOR Foundation Board Members. Motion was seconded by Lisa and passed by unanimous roll call vote.

19. Approval of Cox Systems Contract for Fremont Day Program – Debbie Herbel

Debbie advised that this request is to replace Centurylink as the internet provider in Fremont.

Motion was made by Janet to approve the Cox Systems Contract for Fremont Day Program. Motion was seconded by David and passed by unanimous roll call vote.

20. Presentation of Business Plan for Day Site – Debbie Herbel

Debbie advised that Item #20 and 21 go together. Sarah Graham gave the presentation.

The goal is to start on the process to purchase some buildings so that they can expand their day program. They want to close a building that they are currently renting.

Sarah said this would affect the northeast ITC. The building was approved for renovations in 2016. When they understood what the changes to the requirements for the Home and Community Based Services would be, they decided that this current building may not be in the right location as well the cost of the renovations were more than what the building was worth and canceled the renovations. They also looked at the need for relocating the north area office. They looked at many locations so that they could remain committed to northeast Omaha. They found the ideal location at Sorensen Plaza which is located at 72nd and Crown Point and are interested in purchasing four buildings in the middle of the shopping plaza. She recapped the financial analysis for purchasing these buildings plus the benefits if they merged the northeast and the central properties. Sarah discussed the goals for increasing the presence in the community and what they would do with the current buildings that ENCOR owns. Debbie discussed the increase in funding if they meet the requirements of bringing their people with disabilities more into the community. The goal of the presentation was to get permission to obtain more details to move forward on the purchase of the buildings. They will move forward on the merging of the northeast and central properties which will be more cost effective.

The Chair proposed going ahead with the project. The Board agreed to this proposal.

21. Request to Enter Negotiations to Purchase Buildings – Debbie Herbel

Motion was made by Jim to Enter Negotiations to Purchase the Proposed Buildings. Motion was seconded by David and passed by unanimous roll call vote.

22. Approval for Out of State Travel for Marcy Browning and Amanda Stonys – Debbie Herbel

Motion was made by Janet to Approve the Out of State Travel for Marcy Browning and Amanda Stonys to travel to Larkspur, CO, May 6-9, 2019 to attend the Impact Boot Camp. Motion was seconded by Jim and passed by unanimous roll call vote.

23. Director's Report – Debbie Herbel

Debbie had nothing to report at this time.

24. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

25. Motion to Adjourn out of ENCOR and enter Office on Aging

Motion was made by David to Adjourn out of ENCOR and enter Office on Aging. Motion was seconded by Lisa and passed by unanimous roll call vote.

OFFICE ON AGING

26. Bid Openings for the New Horizons – Dennis Loose

Dennis advised that this bidding for the printing of the New Horizons newspaper is part of the budgeting process and this year part of the multi-year plan. He opened the three bids: Suburban Newspapers (Bellevue NE), Forum (Fargo ND) and National Print and Business Solutions (Omaha NE). These bids will be given to Jeff Reinhardt to evaluate and the finalist will be announced at the next Board meeting.

27. Rural Transportation Overview – Dennis Loose

Dennis advised that a copy of the overview is in the packet for the Board's review. He noted that the need for this program has steadily increased. The funding for ongoing operations comes from 50% Federal, 25% State and 25% Local. He stated that transportation is the number one issue with the elderly but this is not an elderly based program. ENOA does continue to operate the program though. He recently received a request for two additional drivers because of the high demand but had to decline because ENOA has no extra money to match the requested amount. He recapped the amount spent and budgeted on the program for the last three years and noted that he has been increasing the spending on this program more than any other program. The number of riders is increasing as noted on the overview sheet and the potential for growth is unlimited. He is requesting to meet with two Board members to discuss a plan to move forward with the program and discuss finding a separate funding source. ENOA would continue to run the program. Lisa volunteered to meet with him.

28. Approval of FY 2019-21 Rural Transportation Grant – Dennis Loose

This is a biennium budget request with a slight increase.

Motion was made by David to Approve the FY 2019-21 Rural Transportation Grant. Motion was seconded by Janet and passed by unanimous roll call vote.

29. Approval of 2019 GA Foods Contract – Dennis Loose

Dennis advised that this is for the same amount of money.

Motion was made by Jim to Approve the 2019 GA Foods Contract. Motion was seconded by Lisa and passed by unanimous roll call vote.

30. Ratification of Approval for the Purchase of a Dishwasher for Fremont Senior Center – Dennis Loose

Dennis advised that when the Senior Center was being remodeled and they replaced the flooring in the kitchen they noticed that the dishwasher was leaking. The dishwasher had to be replaced immediately due to the high amount of meals that are prepared.

Motion was made by Jim to Ratify the Approval to Purchase a Dishwasher for the Fremont Senior Center. Motion was seconded by Lisa and passed by unanimous roll call vote.

31. Approval to Purchase Equipment for Senior Centers – Dennis Loose

Dennis advised that there was some carryover money from the State Unit on Aging that the agency received. He is requesting approval for purchasing new dishwashers at the Arlington Senior Center and the Corrigan Senior Center as well as a new convection oven for the Corrigan Senior Center due to the age of all the equipment. The carryover money will be used for these purchases from Hockenbergs which has the lowest proposal for the equipment.

Motion was made by Janet to Approve the Purchase of Equipment for Senior Centers. Motion was seconded by David and passed by unanimous roll call vote.

32. Approval of MOUs for the New Horizons – Dennis Loose

Dennis advised that these MOUs are for the two gentlemen who write the feature articles for the New Horizons.

Motion was made by Lisa to Approve the MOUs for the New Horizons. Motion was seconded by Jim and passed by unanimous roll call vote.

33. Directors' Report – Dennis Loose

Dennis stated that there has been discussion about moving long term care services over to managed care. This move would have a great impact on ENOA. There have been meetings with the Medicaid Director, Matthew Van Patton, to convince him that it is best to leave the program with ENOA. He explained that Dr. Van Patton would like to change the nursing home reimbursement rate. The rate would be based on the quality rating of the home. Copies of Dr. Van Patton's documentation is in the packet for the Board to review. He is wanting to reimburse the 4 and 5 star rated facilities at a higher rate in hopes that the other lower rated facilities would increase their quality to receive more money. He discussed the advantages in keeping the Aged and Disabled Waiver program with ENOA. Dennis will be presenting his findings at the Senior Legislative Day on February 26 and will be trying to convince them to keep the current program at ENOA instead of moving it to managed care for at least the next two years.

34. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

35. Motion to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare

Motion was made by David to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare. Motion was seconded by Janet and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

36. Review and Approval of State Opioid Response Grant (SOR) Plan and Budget, 10/1/18-9/30/19 -Miles Glasgow and Crystal Fuller

Miles discussed the two year grant that DHHS received for \$4,000,000 per year. The intent is to build the access to medication-assisted treatment, reducing unmet treatment needs and reducing opioid overdose related deaths. The goal is prevention, recovery and treatment. Region 6 presented a grant proposal to DHHS and five of their requested items were approved granting them \$291,852 for year one. The five activities approved were: Prevention Media Placements and Training, Naloxene, Speaker on Medication Assisted Treatment in the Criminal Justice System, Intensive Outpatient Group and Telehealth Services. Crystal discussed the Prevention Media Placements for the CDC Rx Awareness Campaign which will describe how dangerous opioids are and understanding the risks that come along with them. They received funds to purchase 150 Narcan kits as well having funds to provide a brief Motivational Intervention Training with Dr. Paul Ginsberg. Miles stated that another intention is to bring in a national speaker on Medication Assisted Treatments particularly addressing those in the criminal justice system. Region 6 will provide funding for an Intensive Outpatient Program for those with opioid use disorder. Miles discussed the 24/7 Telehealth program that would provide outpatient therapy and medication management programs as well as assistance with crisis response for law enforcement in rural areas.

Motion was made by Lisa to Approve the State Opioid Response Grant (SOR) Plan and Budget, 10/1/18- 9/30/19. Motion was seconded by Jim and passed by unanimous roll call vote.

37. Review and Approval of Tobacco Free Nebraska Grant (TFN) Plan and Budget, FYs 20-21 – Crystal Fuller

Crystal discussed the Request for Applications seeking proposals from interested partners in the Douglas County area to develop comprehensive plans to decrease exposure to secondhand and thirdhand smoke, increase proportion of smoke-free multi-unit housing, maintain the underage tobacco retail compliance rate and increase voluntary reduction of indoor and outdoor advertising in tobacco retail environments. The interested partners created budgets and workplans, the submissions were reviewed and all five submissions will move forward with their plans with reduced budgets. The maximum grant allocation for two

years for the American Lung Association, Creighton University, Douglas County Health Department, Heartland Family Service, UNMC-Center for Reducing Health Disparities and Region 6 Healthcare will be \$1,182,853. This proposal was presented to the Behavioral Health Advisory Committee and they recommended moving this forward to the Governing Board for approval.

Motion was made by Lisa to Approve the Tobacco Free Nebraska Grant (TFN) Plan and Budget for FY20 and FY21. Motion was seconded by Jim and passed by unanimous roll call vote.

38. Presentation of Annual Management Summary, FY 18 - Stacey Warner

Stacey advised that the Board will be receiving an email with the full annual management summary. She recapped the mission, vision and values included in the plan for 2015-2018. Stacey discussed the highlights for Strategic Directions; Citizenship and Community Involvement; Network Services and System Coordination; Criminal Justice and Behavioral Health Initiatives with Stepping Up which is new this year; Professional Partner Program Advocacy; Administrative Functions; Quality Improvement and Committees; and Performance Management. There is a copy of the Business Measures in the packet for the Board to review. They met all established targets.

39. Review of Strategic Plan, FYs 2019-21 - Stacey Warner

Stacey advised that there is a copy of the Strategic plan in the packet for the Board to review. She recapped the feedback surveys that were used to create the plan. The Directors got together after reviewing the feedback and decided on the following top strategic priority areas: Identity, Innovation, Connectedness, Workforce and Financial Health.

40. Approval of Seim Johnson Engagement Proposal, FYs 19-21 – Patti Jurjevich

Patti stated that a copy of this proposal is in the packets as well as being sent out earlier for review by the Board. They have been quite pleased with the work presented by Seim Johnson and would like to continue the working relationship with them. She recapped the annual cost increases.

Motion was made by Lisa to Approve the Seim Johnson Engagement Proposal for FYs 19-21. Motion was seconded by David and passed by unanimous roll call vote.

41. Approval of Preliminary County Match, FY 20 – Patti Jurjevich

Patti advised that a copy of the form is in the packet for the Board to review. This format is used when they submit their budget to the State. The amount of money in the budget for this year will be the same for next year. There will be no change in the county match. She will be sending out letters to the counties to inform them of how much they will be collecting from the counties for the next fiscal year.

Motion was made by David to Approve the Preliminary County Match, FY 20. Motion was seconded by Janet and passed by unanimous roll call vote.

42. Review of Potential Revenue Changes, FYs 20-21 – Patti Jurjevich

Patti advised that a copy of the Summary of Revenue Changes is in the packet for the Board to review. She explained the proposed changes for the first year and second years of the biennium budget and why the differences. She stated that the regions came together and wrote a response to the Medicaid expansion and requested that there be no cuts to the system for two years until after the Medicaid expansion has been finalized. She discussed the potential changes to the County Match Calculations for FY 20 based on the Governors recommendation. There could be a possible \$31,000 increase incurred.

43. Re-Appointment of John Sheehan, Sarpy County, to Behavioral Health Advisory Committee, 2/9/19-2/28/22 - Patti Jurjevich

Patti advised that John just completed his first term on the Committee and has agreed to a second term of three years.

Motion was made by David to Approve the Re-Appointment of John Sheehan, Sarpy County, to Behavioral Health Advisory Committee, 2/9/19-2/28/22. Motion was seconded by Lisa and passed by unanimous roll call vote.

44. Approval of Out of State Travel - Patti Jurjevich

Patti recapped each travel request.

- a. Crystal Fuller, Seattle, WA March 5, 2019 - March 7, 2019
- b. Miles Glasgow, Nashville, TN March 25, 2019 - March 27, 2019
- c. Melissa Schaefer, Denver, CO April 24, 2019 - April 26, 2019
- d. Vicki Maca, Washington, DC March 3, 2019 - March 6, 2019
- e. Crystal Fuller, Nashville, TN March 23, 2019 - March 28, 2019
- f. Stacey Warner, New Orleans, LA March 20, 2019 - March 22, 2019
- g. Stacey Warner, Tucson, AZ March 23, 2019 - March 24, 2019

Motion was made by Janet to Approve the Out of State Travel requests as noted. Motion was seconded by David and passed by unanimous roll call vote.

45. Approval of Policy/Procedure #312, Credit Card Usage - Patti Jurjevich

Patti advised that this is a new policy to assure good accountability for credit card use.

Motion was made by Jim to Approve the Policy/Procedure #313, Credit Card Usage. Motion was seconded by Lisa and passed by unanimous roll call vote.

46. Approval of Contracts and Amendments - Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Jim to Approve the Contracts and Amendments. Motion was seconded by Lisa and passed by unanimous roll call vote.

47. Second Quarter Financial Statements - Patti Jurjevich

Patti advised that the statement was sent out earlier to the Board for review as well as in the packet.

48. Director's Report – Patti Jurjevich

Patti advised that the routine status reports are in the packet to review. These reports show how the funds are being pulled own. She stated that the pacing is going faster than normal. She noted that they are 1 % ahead of the normal for Mental Health and 3.5% for Substance Abuse. If they continue at this pace, they will run out of money before the end of the fiscal year. They have notified the Division of Behavioral Health and requested additional money if needed.

They were notified by the Division of Behavioral Health of an opportunity to apply for a Transfer Initiative Grant Proposal. This money is available at the Federal level. It is to develop a registry process that will monitor bed capacity and utilization for open beds. They received the grant and this process will go live in June or July.

She and Jim discussed the Sarpy County Board approval to purchase land to develop a crisis stabilization center. Region 6 will be assisting with the development of the costs that will be associated with it.

49. Motion to Adjourn out of Meeting

The Chair advised that the requested Executive Session will be moved to next month's Governing Board meeting.

Motion was made by Lisa to Adjourn out of Meeting. Motion was seconded by David and passed by unanimous roll call vote. The meeting was adjourned at 6:05pm.

Respectfully Submitted by Lezlie McPherson