

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
March 13, 2019**

Roll Call Chair Mary Ann Borgeson called the meeting to order at 3:28 p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Mary Ann Borgeson (Douglas County); and Lisa Kramer (Washington County).

Board Members not in attendance: David Saalfeld (Dodge County) and Jim Warren (Sarpy County)

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid; and Patti Jurjevich.

Also present: Sarah Graham (ENCOR)

2. Comments & Correspondence - Governing Board

The Chair welcomed senior level nursing students from Clarkson College who were observing the meeting.

3. Approval of February 13, 2019 Governing Board Meeting Minutes

Motion was made by Lisa to Approve the February 13, 2019 Governing Board Meeting Minutes. Motion was seconded by Janet and passed by unanimous roll call vote.

4. Approval to Create Separate Checking Accounts for ENHSA, ENCOR, ENOA and Alpha School – Debbie Herbel

Debbie advised that all the agencies have been operating under one checking account. Debbie met with Chris Jerram and verified that it was legal for each agency to have their own accounts.

Motion was made by Lisa to Approve the Creating of Separate Checking Accounts for ENHSA, ENCOR, ENOA and Alpha School. Motion was seconded by Janet and passed by unanimous roll call vote.

5. Ratification of Approval to Replace Robyn Hansen with Debbie Herbel as the Pension Plan Administrator and Designated Trustee for Plan Investments – Debbie Herbel

Motion was made by Lisa to Ratify the Approval to Replace Robyn Hansen with Debbie Herbel as the Pension Plan Administrator and Designated Trustee for Plan Investments. Motion was seconded by Janet and passed by unanimous roll call vote.

6. Attorney Comments – Chris Jerram

Chris was unable to attend the meeting.

7. Report from Lobbyist – Sean Kelley

Sean was unable to attend the meeting. He sent his report for the Board to review.

8. Executive Session

There was no need for an Executive Session.

9. Director’s Report

There was no Director’s Report.

10. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

11. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Lisa to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Janet and passed by unanimous roll call vote.

ALPHA SCHOOL

12. Approval of 2 School Contracts – Clint Reid

Clint requested the approval for two contracts for the Council Bluffs School District.

Motion was made by Lisa to Approve 2 School Contracts. Motion was seconded by Janet and passed by unanimous roll call vote.

13. Approval of Out of State Travel for Gail Klimek – Clint Reid

Clint advised that Gail will be attending a Crisis and Intervention training in Des Moines.

Motion was made by Lisa to Approve the Out of State Travel for Gail Klimek. Motion was seconded by Janet and Passed by unanimous roll call vote.

14. Director’s Report – Clint Reid

Clint reported that they currently have 70 students enrolled. They are on spring break now and the fourth quarter will start on Monday when they return.

He advised that due to ice melting on the roof there was leakage which caused damage to the ceilings and carpet in two rooms of the school. The ceilings and carpet will need to be replaced.

15. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

16. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare

Motion was made by Lisa to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by Janet and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

17. Review of Transformation Transfer Initiative (TTI) Grant – Miles Glasgow and Brett Matthies

Patti advised that she mentioned this grant at the last Board meeting and also sent the Board an Omaha World Herald article about the grant.

Brett explained that this is a \$150,000 grant funded by SAMHSA and NASMHPD. Nebraska was 1 of 23 states selected to receive the grant and is the only state to receive this in the Midwest. The project is designed to reduce the time individuals in psychiatric emergency rooms have to wait to be admitted into inpatient psychiatric beds. This will be a bed registry/tracking system. He discussed the grant timeline and what they plan to accomplish. They want this to be implemented by July 1, 2019 in this region. The data that they collect will be real bed time tracking. There will be a five county monthly report that will be submitted to the Board. Miles explained that this grant is for the planning of this project and purchase of the software to track this. A copy of the presentation is in the packet for the Board.

18. FY20 Regional Budget Plan – Taren Petersen

- a. Review of Funding and Budget Narrative
- b. Approval of Resolution for FY20 Regional Budget Plan

Taren advised that there is a FY20 Budget Narrative and a spreadsheet in the packet for the Board to review. She discussed revenue that they received from state and federal funds which is the same amount that they received in FY19 plus they received funding from county matching funds, and potential DSH offset dollars. They will also be receiving state general funds separately for a separate contract for Lasting Hope Recovery Center. She stated that the key initiatives and changes for FY19 are in the narrative to review. Medicaid expansion is a key piece this year. She explained the budget preparation and it was noted that this is a preliminary budget. She recapped budgets for all the programs included on the narrative. The spreadsheet also notes the agency that provides the services. They will bring the revised budget for the Board's approval.

Motion was made by Lisa to Approve the Resolution for the FY20 Regional Budget Plan. Motion was seconded by Janet and passed by unanimous roll call vote.

19. Approval of Preliminary Certification of FY20 Local Matching Funds – Patti Jurjevich

Patti advised that part of the budget submission they have to submit a certification that they are collecting matching funds from the counties. A copy of the certifications is in the packet for the Board's review.

Motion was made by Lisa to Approve the Preliminary Certification of FY20 Local Matching Funds. Motion was seconded by Janet and passed by unanimous roll call vote.

20. Approval of Revised Certification of FY19 Local Matching Funds – Patti Jurjevich

Patti advised that at last month's meeting she discussed the downward pace that they are going with the state and federal money. This will be noted on the amendment list. They have applied for and are being paid an additional amount of \$681,796 to pay for some units that are being held. They also have to certify that they are collecting additional county match dollars. A copy of the certifications is in the packet for the Board's review.

Motion was made by Lisa to Approve the Revised Certification of FY19 Local Matching Funds. Motion was seconded by Janet and passed by unanimous roll call vote.

21. Approval of Alternative Compliance Requests – Patti Jurjevich

- a. Charles Drew Health Center, Youth Mental Health Outpatient and Medication Management

Patti advised that a copy of the Alternative Compliance Request is in the packet for the Board's review. She said when they submit the budget they would be requesting an additional \$3,000 for the Charles Drew Health Center contract. This Alternative Compliance request is to ask the State to waive the RFP requirement to obtain this contract.

Motion was made by Lisa to Approve the Alternative Compliance Request for the Charles Drew Health Center. Motion was seconded by Janet and passed by unanimous roll call vote.

22. Approval of Seim Johnson Engagement Letter for FY 19-21 Audits – Patti Jurjevich

Patti advised that this is the engagement letter following the approval of the request to use Seim Johnson for the FY19-21 audits.

Motion was made by Lisa to Approve the Seim Johnson Engagement Letter for FY 19-21 Audits. Motion was seconded by Janet and passed by unanimous roll call vote.

23. Re-appointment of Michele Missel, Dodge County, to Behavioral Health Advisory Committee, 4/15/19-4/30/22 – Patti Jurjevich

Patti advised that Michele Missel has completed her first term on the Behavioral Health Advisory Committee and has agreed to another three year term.

Motion was made by Lisa to approve the Re-appointment of Michele Missel, Dodge County, to the Behavioral Health Advisory Committee, 4/15/19 - 4/30/22. Motion was seconded by Janet and passed by unanimous roll call vote.

24. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Lisa to Approve the Contracts and Amendments. Motion was seconded by Janet and passed by unanimous roll call vote.

25. Approval of Out of State Travel – Patti Jurjevich

Patti is requesting approval to travel to Clark County Nevada to attend the National Association of Counties conference.

Motion was made by Lisa to Approve the Out of State Travel for Patti Jurjevich. Motion was seconded by Janet and passed by unanimous roll call vote.

26. Director's Report – Patti Jurjevich

Patti reported that the Division of Behavioral Health applied for a collaborative learning program and was chosen to participate in this program. The focus will be the challenges that those who are waiting for competency evaluations and competency restoration services face in the Douglas and Lancaster counties.

In the packet is a document titled Impact of Budget Cuts Related to Medicaid Expansion on Nebraska's Behavioral Health System. This document was put together by the regional administrators in response to the cuts. She discussed the talking points for postponing these decreases in the budgets. The regional administrators propose no cuts this biennium due to many unknowns at this time. This document will be presented to the senators on the list that is in the packet.

The county match letters were sent out. They are still pacing way ahead of planned and reviewing this internally. They may need to ask the State for additional money.

27. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

28. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter ENCOR

Motion was made by Lisa to Adjourn out of Region 6 Behavioral Healthcare and enter ENCOR. Motion was seconded by Janet and passed by unanimous roll call vote.

ENCOR

29. Approval to Replace Flooring at the Respite Group Home, 2907 South 114 Street, Omaha – Debbie Herbel

Debbie reported that this is a project that they had on their asset funding list for this budget year.

Motion was made by Janet to Approve the Replacement of the Flooring at the Respite Group Home, 2907 South 114 Street, Omaha. Motion was seconded by Lisa and passed by unanimous roll call vote.

30. Approval Debbie Herbel's Biography for the ENCOR Foundation Board – Debbie Herbel

Debbie advised that they submitted the application for the ENCOR Foundation with the approved member's names. She forgot to submit her own biography and the application was rejected. She is now requesting approval of her own biography and will resubmit the application.

Motion was made by Janet to Approve Debbie Herbel's Biography for the ENCOR Foundation Board. Motion was seconded by Lisa and passed by unanimous roll call vote.

31. Approval to End the Contract with Madonna School and Assume the Responsibilities of the Day Program – Debbie Herbel

Debbie advised that due to some changes in regulations for the Federal Waiver program, providers can no longer subcontract other providers. They have had a contract with Madonna for 28 years and must now end this contract. Madonna was given the opportunity to take over these responsibilities but the families requested to stay with ENCOR. ENCOR will now assume the entire program, the lease on the building and negotiate a price for the furnishings. Chris Jerram assisted Debbie with the letter to Madonna. They will hire the employees of Madonna. The lease agreement will be presented to the Board for approval.

Motion was made by Janet to Approve Ending the Contract with Madonna School and Assume the Responsibilities of the Day Program. Motion was seconded by Lisa and passed by unanimous roll call vote.

32. Approval of Out of State Travel for Debbie Herbel and Sarah Graham – Debbie Herbel

Debbie reported that this training is in relation to ENCOR possibly purchasing buildings for the day programs that they discussed last month at the Board meeting. There is a Federal proposal where they could no longer offer subminimum contract pieces but instead everyone that they support would receive minimum wages. This training would discuss how this would affect ENCOR.

Motion was made by Janet to Approve the Out of State Travel for Debbie Herbel and Sarah Graham. Motion was seconded by Lisa and passed by unanimous roll call vote.

33. Director's Report – Debbie Herbel

Debbie reported that they are working on increasing their marketing of ENCOR and also trying to increase community presence and social media presence.

She discussed the report that was featured on KETV that highlighted the day program. Tyler Peschong of State Farm Insurance, Shaker Place, was also discussed. He sponsors a nonprofit every month and this month chose ENCOR. For every quote that he issues, he donates \$5.00 to ENCOR. He also creates a video highlighting the nonprofit that he chose for the month. The video that he created about ENCOR was played for the Board. It featured the Care Recycling day program.

She also discussed how they are going to job fairs, schools etc. trying to recruit staff. ENCOR's vacancy rate is the lowest it has been in three years.

34. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

35. Motion to Adjourn out of ENCOR and enter Office on Aging

Motion was made by Janet to Adjourn out of ENCOR and enter Office on Aging. Motion was seconded by Lisa and passed by unanimous roll call vote.

OFFICE ON AGING

36. Approval of the Care Management Plan of Operations for Re-certification – Dennis Loose

Dennis explained that the Care Management plans must now coincide with the new planning cycle that is being required by the State Unit on Aging. This is an updated plan with an organization chart that will meet that requirement. He discussed the consequences that would affect ENOA if the State went to Managed Care.

Motion was made by Janet to Approve the Care Management Plan of Operations for Re-certification. Motion was seconded by Lisa and passed by unanimous roll call vote.

37. Approval of Multi-Year Plan and Annual Budgets– Dennis Loose

Dennis stated that he sent out the documents in advance that are in the packet for the Board's review. He noted that the Funding Sources document defines where all the revenue comes from for the various programs. Dennis discussed items within the budget. He noted that the State Application for Funds did not include funds for Medicaid Managed Waiver, Level of Care Determination and Transportation. The actual budget is higher with these three programs included.

Dennis explained the Direct Delivery of Service clause that is in the Older Americans Act and how direct services by the Area Agencies on Aging is prohibited. The Nebraska AAAs request waivers for these services if they are to be provided by the agencies. ENOA does provide some direct services so they must submit a waiver for direct delivery of services as part of the multi-year plan. The State Unit on Aging said they would accept the waiver if the Board gives their approval. This would replace holding a public hearing. This would be in effect from 2019-2023.

The multi-year plan will be taken to the Advisory Council Meeting on March 27 for their review and if they were any issues, those would be brought back to the Board in April. The data has been processed but they are still working on the goals and objectives. He explained that the Home Delivered Meals program has had a 7% decrease in participation and the other programs have had an increase in client needs. The Emergency Response System is remaining steady in the number of clients.

Motion was made by Janet to Approve the Multi-Year Plan and Annual Budget. Motion was seconded by Lisa and passed by unanimous roll call vote.

38. Approval of FY 19/20 Homemaker, Personal Care, Personal Emergency Response System and Durable Medical Equipment Program Providers - Dennis Loose

Dennis advised that there is a list of the providers in the packet for the Board to review.

Motion was made by Janet to Approve the FY 19/20 Homemaker, Personal Care, Personal Emergency Response System and Durable Medical Equipment Program Providers. Motion was seconded by Lisa and passed by unanimous roll call vote.

39. Award of Bid for Printing New Horizons Newspaper – Dennis Loose

Dennis advised that the bid went to the current provider, Suburban Newspapers. This is an annual contract with a one year renewal.

Motion was made by Janet to Award the Bid for Printing the New Horizons Newspaper to Suburban Newspapers. Motion was seconded by Lisa and passed by unanimous roll call vote.

40. Approval of 2% Increase for Quality Government Solutions – Dennis Loose

Motion was made by Janet to Approve the 2% Increase for Quality Government Solutions. Motion was seconded by Lisa and passed by unanimous roll call vote.

41. Directors' Report – Dennis Loose

Dennis discussed the gentleman from the Omaha Fire Department who gave a presentation at the All Staff meeting. The fireman talked mainly about the elderly and safety in the home. He reported that last year there were 5300 calls due to elderly falls.

He also discussed Senior Day at the legislature which was held on February 26. Janet and David also attended the event where they all met with a number of senators. Dennis talked with Senator Stinner about the agency not receiving reimbursements since September. Senator Stinner was upset by this and advised that it will be addressed at the next meeting between DHHS and the Appropriations Committee.

Dennis talked about the agency attempting to get more involved in the rural areas. He reported that the volunteer programs are really pushing to get volunteers enrolled in the rural areas. The Long Term Care Ombudsman program has recruited three volunteers in Cass County, four volunteers in Dodge County, and three

in Washington County since December. Also since December, the Senior Companion Program has recruited six volunteers in Dodge County. The Caregiver Support has gained seven clients in Dodge County, two in Washington County and two in Cass County.

He advised that the grand opening of the Intercultural Senior Center is March 19 and the Board is invited to attend.

42. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

43. Motion to Adjourn out of Meeting

Motion was made by Janet to Adjourn out of the Meeting. Motion was seconded by Lisa and passed by unanimous roll call vote. The meeting was adjourned at 5:00pm.

Respectfully Submitted by Lezlie McPherson