

**EASTERN NEBRASKA HUMAN SERVICES AGENCY  
AND REGION 6 GOVERNING BOARD MEETING MINUTES  
May 8, 2019**

Chair Mary Ann Borgeson called the meeting to order at 3:30 p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld-arrived at 3:40pm (Dodge County); Mary Ann Borgeson (Douglas County); Jim Warren (Sarpy County) and Lisa Kramer (Washington County).

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid; and Patti Jurjevich.

Also present: Sarah Graham (ENCOR) and Chris Jerram (Attorney)

2. Comments & Correspondence - Governing Board

The Chair advised that there is a need for a special meeting via conference call to approve the dental, vision and life insurance for ENOA and Alpha School. It was determined that the meeting would be held May 13 at 1pm via conference call.

3. Approval of April 10, 2019 Governing Board Meeting Minutes

Motion was made by Jim to Approve the April 10, 2019 Governing Board Meeting Minutes. Motion was seconded by Lisa and passed by unanimous roll call vote.

4. Approval to Start Legal Process to Change ENCOR Name to DUET – Debbie Herbel

Debbie advised that she made presentations to the Board and then to Mary Ann with Chris Jerram last month with regards to the name change. She needs approval to start the legal process to change the name.

Motion was made by Janet to Approve Starting the Legal Process to Change ENCOR Name to DUET. Motion was seconded by Lisa and passed by unanimous roll call vote.

5. Approval of Out of State Travel for Leah Rischling, Workday Project to Atlanta GA, 6/10-14/19 – Debbie Herbel

Debbie advised that the travel amount has been budgeted into the Workday implementation. Leah is unable to do this training online.

Motion was made by Lisa to Approve Out of State Travel for Leah Rischling, Workday Project to Atlanta GA, 6/10-14/19. Motion was seconded by Janet and passed by unanimous roll call vote.

6. Attorney Comments – Chris Jerram

There were no comments from the Attorney.

7. Report from Lobbyist – Sean Kelley

The lobbyist was unable to attend the meeting. His report is in packet for the Board to review.

8. Executive Session – Clint Reid and Dennis Loose

The Chair advised that the requested Executive Sessions would be moved to the end of the meeting.

9. Director's Report

There was no Director's Report.

10. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

11. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Jim to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Janet and passed by unanimous roll call vote.

**ALPHA SCHOOL**

12. Approval of a School Contract - Clint Reid

Clint advised that this a contract for the Council Bluffs Community Schools.

Motion was made by Jim to Approve the School Contract. Motion was seconded by Lisa and passed by unanimous roll call vote.

13. Approval to Hire Cleaning Firm for Alpha School – Clint Reid

Clint advised that he sent out the summary of the cleaning company bids in advance of the meeting for the Board to review. He would like to stay with his current cleaning company, ABM Building Value, as they had one of the lowest bids and he is happy with their work.

Motion was made by Janet to Approve to Hire the ABM Cleaning Firm for Alpha School. Motion was seconded by Lisa and passed by unanimous roll call vote.

14. Director's Report – Clint Reid

Clint reported that there are 10 days left of school. Their carnival is May 21. He said that he sent out letters of intent with 30 out of 31 staff returning. He advised that due to this retention rate and the training that they previously received they may be able to complete more in depth training.

15. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

16. Motion to Adjourn out of Alpha School and enter ENCOR

Motion was made by Jim to Adjourn out of Alpha School and enter ENCOR. Motion was seconded by Lisa and passed by unanimous roll call vote.

**ENCOR**

17. Review of Third Quarter Financial Statement – Debbie Herbel

Debbie advised that this is the first report since they brought in the interim finance director and she is pleased with the report accuracy. The report is missing some revenue due to the flood and building closures. They have applied to Medicaid to be reimbursed for flood days which will give them approximately \$100,000 more in profit because they already paid out the salary expense. She is hopeful they will receive it this fiscal year.

18. Approval to Lease the Property at 825 Dorcas to Replace the Bellevue Day Program Site – Debbie Herbel

Debbie advised that this is a one year lease to use temporarily to replace the Bellevue building. This is not the location that they permanently want to move to. Debbie was informed today by PJ Morgan that they may have a building available in Bellevue that they could purchase instead. She will find out more about this option and discuss it with the Board on the May 13 conference call.

Motion was made by Lisa to Hold Over the Approval to Lease the Property at 825 Dorcas to Replace the Bellevue Day Program Site until the May 13 Conference Call Discussion. Motion was seconded by Jim and passed by unanimous roll call vote.

19. Approval of Lease Extension for 7599A and 7599 Main Street, Ralston NE – Debbie Herbel

Debbie advised this is the building that houses the highest medical needs people. They want to re-enter into the lease.

Motion was made by Jim to Approve the Lease Extension for 7599A and 7599 Main Street, Ralston NE. Motion was seconded by Lisa and passed by unanimous roll call vote.

20. Approval to Hire Christensen Grading Co. to Demolish the Building at 3412 Hancock – Debbie Herbel

Debbie reported that for insurance purposes they had to get estimates on rebuilding the building versus demolishing the building. She stated that the cost of reconstructing the building would be \$978,000. She would like to go with Christensen Grading Company to demolish the building for \$47,800. They will take care of all that is involved with the demolishing except the asbestos removal. She advised that none of the bids would handle asbestos abatement. The Board reviewed each bid that was included in the packet. The Board requested that she find out the requirement of asbestos testing and the approximate costs for abatement. She can then present these findings on the May 13<sup>th</sup> conference call.

Motion was made to Delay the Approval for Hiring Christensen Grading Co. to Demolish the Building at 3412 Hancock until May 13. Motion was seconded and passed by unanimous roll call vote.

21. Approval of Out of State Travel for Kelly Spath and Nicole Pullen to Nashville, TN, 7/23-26/19 – Debbie Herbel

Debbie said this is for MBTI training. They will be trained to be trainers.

Motion was made by Janet to Approve the Out of State Travel for Kelly Spath and Nicole Pullen to Nashville, TN, 7/23-26/19. Motion was seconded by Jim and passed by unanimous roll call vote.

22. Director's Report – Debbie Herbel

Debbie reported that they will be having their second DSP Conference this year. She discussed the author who will be presenting at this conference. The flyer for the conference is in the packet for review. The Chair requested that she send out the information with the times via email. They are in the process of merging the north and central service areas.

23. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

24. Motion to Adjourn out of ENCOR and enter Office on Aging

Motion was made by Lisa to Adjourn out of ENCOR and enter Office on Aging. Motion was seconded by Jim and passed by unanimous roll call vote.

**OFFICE ON AGING**

25. Approval of Rural Transportation Program Policies – Dennis Loose

Dennis advised the policies were sent out in advance for the Board to review. He clarified the changes for each policy.

Motion was made by Lisa to Approve the Rural Transportation Program Policies. Motion was seconded by Jim and passed by unanimous roll call vote.

26. Approval of Contracts and Addendums for Personal Care and Homemaker Services – Dennis Loose

Dennis advised the list of providers was in the packet for review. The providers have met all requirements and there was no increase in price. The addendums list the different rates for the different counties.

Motion was made by Janet to Approve the Contracts and Addendums for Personal Care and Homemaker Services. Motion was seconded by Jim and passed by unanimous roll call vote.

27. Approval of Congregate Meal Sites for FY19-20– Dennis Loose

Dennis advised that these sites are the same as last year with no change in contract rates. The list of sites is in the packet.

28. Approval of Home Delivered Meal Provider Contracts for FY 19-20 - Dennis Loose

The list of providers is in the packet.

Motion was made by Jim to Approve the Congregate Meal Sites for FY19-20 and the Home Delivered Meal Provider Contracts for FY 19-20. Motion was seconded by Lisa and passed by unanimous roll call vote.

29. Approval of Out of State Travel:

- a. Abigail Wayman to Denver, CO 6/19-20/19
- b. Beth Paleogos to Columbus, OH 7/16-18/19

Dennis advised that they are required to attend these conferences by the Senior Corporation.

Motion was made by Lisa to Approve the Out of State Travel for Abigail Wayman and Beth Paleogos. Motion was seconded and passed by unanimous roll call vote.

30. Approval to Appoint Sharon Stephens, Alzheimers Association Executive Director, to Serve on the ENOA Advisory Council – Dennis Loose

Motion was made by Jim to Approve the Appointment of Sharon Stephens, Alzheimers Association Executive Director, to Serve on the ENOA Advisory Council. Motion was seconded by Janet and passed by unanimous roll call vote.

31. Directors' Report – Dennis Loose

Dennis informed the Board that many providers are having difficulty finding help and one provider had to return 14 clients due to lack of staffing. He said that people are not applying for the positions. ENOA is struggling with finding providers in Washington County which is causing a big problem.

32. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

33. Motion to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare

Motion was made by Janet to Adjourn out of Office on Aging and enter Region 6 Behavioral Healthcare. Motion was seconded by Jim and passed by unanimous roll call vote.

### **REGION 6 BEHAVIORAL HEALTHCARE**

34. Approval of FY 20 Region 6 Budget – Patti Jurjevich

Patti advised that a copy of the budget is in the packet and was sent out in advance of the meeting for the Board to review. The format is the same as last year with a short description of the activities and outcomes.

Motion was made by Jim to Approve the FY20 Region 6 Budget. Motion was seconded by Janet and passed by unanimous roll call vote.

35. Update on Projected Revenue and County Match for FYs 20 and 21 – Patti Jurjevich

The Summary of Revenue Changes and the Projected Changes to the County Match are in the packet for Board review. She explained the differences between the Governor's Budget Recommendations and the Appropriations Committee Proposed Budget. The Appropriations Committee eliminated the budget

expense for the Medicaid expansion for FY19/20. She then discussed the projected changes to the county match requirements. Region 6 is projected to receive \$814,876.64 for the cost model revenue which will increase the county match requirement. The difference that will be requested from each county is listed and totals \$108,650 for the difference of the FY 19 budget to the projected FY 20 budget. She will be sending out a revised county match letter to the counties.

36. Third Quarter Financials Statements – Patti Jurjevich

Patti advised that the statement was sent out in advance and is in the packet for the Board to review.

37. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Jim to Approve the Contracts and Amendments. Motion was seconded by Lisa and passed by unanimous roll call vote.

38. Director's Report – Patti Jurjevich

Patti reported that 38a/b are the contract financial status reports. They are at 74% for the mental health funds and 79% for the substance abuse funds. They will receive money from the State spending authority if they need it to cover all the services.

She discussed the Stepping Up program. Vicki has made contact with Cass and Washington counties.

39. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

Motion was made by Jim to Adjourn into Executive Sessions for Clint Reid for a Personnel Matter and Dennis Loose for a Personnel Matter. Motion was seconded by Lisa and passed by unanimous roll call vote.

Motion was made to reconvene the meeting. No action was taken for either session.

40. Motion to Adjourn out of Meeting

Motion was made by Lisa to Adjourn out of Meeting. Motion was seconded by Jim and passed by unanimous roll call vote. The meeting was adjourned at 5:15pm.

