

**EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
June 12, 2019**

Chair Mary Ann Borgeson called the meeting to order at 3:33 p.m. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); David Saalfeld (Dodge County); Mary Ann Borgeson (Douglas County); and Jim Warren (Sarpy County)

Board Members not in attendance: Lisa Kramer (Washington County)

The following staff members were present: Dennis Loose; Debbie Herbel; Clint Reid; and Patti Jurjevich.

Also present: Sarah Graham (ENCOR), Trish Bergman (ENOA), Jodi Prewitt (ENHSA Fiscal Director), Sean Kelley (Lobbyist), Chris Jerram (Attorney) and Mark McQueen (Attorney).

2. Comments & Correspondence - Governing Board

There were no comments.

3. Approval of Governing Board Meeting Minutes:

- a. May 8, 2019 Board Meeting
- b. May 13, 2019 Special Meeting for ENOA and Alpha School
- c. May 21, 2019 Special Meeting for ENCOR

Motion was made by Jim to Approve All Minutes as noted. Motion was seconded by Janet and passed by unanimous roll call vote.

4. Approval of Seim Johnson to Complete ENHSA FY 18/19 Audit – Debbie Herbel

Debbie advised that Seim Johnson sent a quote and would like to get on the calendar to complete an audit for this year if approved. Debbie was not involved with the audit last year so she does not know what the cost was. She will have Jodi Prewitt verify what the cost was last year. Jodi reported back during the meeting that there is a slight cost increase in the audit service.

Motion was made by Jim to Approve Seim Johnson to Complete ENHSA FY 18/19 Audit. Motion was seconded by David and passed by unanimous roll call vote.

5. Approval of EEOC Mediation Settlement - Dennis Loose

Dennis reviewed the situation of a former employee who filed an EEOC claim after being terminated and the reasons for the termination. In consultation with ENHSA’s HR attorney it was determined that they would enter into Mediation which would be in ENOA’s best interest. Prior to the mediation, potential settlement terms of an agreement were discussed with the Board Chair to get her approval to move forward pending Board

ratification, if settled within the amount requested, which she approved. The mediation resulted in a monetary amount that was within those terms with the stipulation that the case could not be opened again.

Motion was made by David to Approve the EEOC Mediation Settlement. Motion was seconded by Jim and passed by unanimous roll call vote.

6. Approval to Amend Interlocal Agreement to Remove the Requirement that the Douglas County Treasurer is Named as ENHSA's Treasurer – Chris Jerram

Chris advised that Jodi Prewitt had a conversation with the Douglas County Treasurer with regards to outdated language in the Interlocal. The Interlocal agreement required that the Douglas County Treasurer be named the Treasurer for ENHSA. The Douglas County Attorney's office requested that the language be changed to remove the Douglas County Treasurer as treasurer for ENHSA. Chris Jerram research this and found that the funds that are held in ENHSA's account are not county funds therefore the County Attorney agreed to this amendment. Chris Jerram will draw up the amendment and each county board will then be given the amendment for approval.

Motion was made by Jim to Approve the Amendment to the Interlocal Agreement to Remove the Requirement that the Douglas County Treasurer be named as ENHSA's Treasurer. Motion was seconded by Janet and passed by unanimous roll call vote.

7. Attorney Comments – Chris Jerram

There were no comments from the Attorney.

8. Report from Lobbyist – Sean Kelley

Sean's written report is in the packet for the Board to review. He discussed LB444 in which Region 6 supported. The Interim Studies report was forwarded to the Board via email. He was asked about LB 512 and discussed it.

The Chair thanked Sean for his work.

9. Executive Sessions – Debbie Herbel

The Chair advised that the requested Executive Sessions would be moved to the end of the meeting.

10. Director's Report

There was no report.

11. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

12. Motion to Adjourn out of ENHSA Admin and enter Alpha School

Motion was made by Jim to Adjourn out of ENHSA Admin and enter Alpha School. Motion was seconded by Janet and passed by unanimous roll call vote.

ALPHA SCHOOL

13. Approval of 28 Staff Contracts for the 2019-20 School Year – Clint Reid

Motion was made by Jim to Approve 28 Staff Contracts for the 2019-20 School Year. Motion was seconded by Janet and passed by unanimous roll call vote.

14. Director’s Report – Clint Reid

Clint reported that they are working on getting the school ready for next year. Omaha Public Schools donated 25 heavy desks that can’t be moved around by students. They are in the process of interviewing and hiring teachers. They lost three teachers this year which need to be replaced.

15. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

16. Motion to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare

Motion was made by David to Adjourn out of Alpha School and enter Region 6 Behavioral Healthcare. Motion was seconded by Janet and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

17. Update on Crisis Counseling Program (CCP) Grant – Miles Glasgow

Miles discussed the CCP grant that was awarded to Region 6 to provide Disaster Behavioral Outreach to those affected by the March floods. They a hired a staff of outreach workers who went out to all five counties and are not case managers or therapists. They only provide disaster behavioral health support. All team members are members of the statewide Nebraska Strong program. Since they received the grant they have made 490 in-person contacts. In the packet are the materials that were distributed. The grant is expected to be extended 30 days past the original grant date expiration of June 2019. They have applied for the second phase of the grant which is for nine months which will be follow-up to the people that they have visited. A summary of the results is in the packet for the Board to review.

18. Update on State Opioid Response (SOR) Grant – Miles Glasgow

Miles reported that this is a federal grant that was awarded to Region 6 in the amount of \$291,852 to focus on prevention and reduction of barriers to treatment, distributing naloxone, bring in a speaker to present to the Criminal Justice System and telehealth services. He discussed the prevention media and activities, the national

speaker who will talk about Medication Assisted Treatment to criminal justice staff, telehealth outpatient services and crisis response. They are focusing on increasing assistance to underserved areas where distance is a barrier by providing electronic tablets to law enforcement. This is a two year grant.

19. Approval of Reimbursement Agreement for Services Paid To or On Behalf of E.D. – Patti Jurjevich & Chris Jerram

Chris Jerram reported that Region 6 had a bodily injury claim for a client that they paid Lutheran Family Services to provide services for. The attorney for the client obtained a recovery and asked Lutheran Family Services to provide an itemized expense list for a reimbursement proposal. Chris Jerram represented Region 6. Chris advised that fees and expenses are customarily shared proportionately which caused the claim to be paid back with a reduction of one third for the client's portion of recovery.

Motion was made by Janet to Approve the Reimbursement Agreement for Services Paid To or On Behalf of E.D. Motion was seconded by Jim and passed by unanimous roll call vote.

20. Approval of Alternative Compliance Requests – Patti Jurjevich

- a. Catholic Health Initiatives (CHI)
- b. Munroe – Meyer Institute

Patti advised that this is a request to waive the RFP process for both projects. Both will be funded by carryover System of Care funds. The projects have been approved by the System of Care Leadership Council and the funds must be spent by end of September. A copy of each request is in the packet for review.

Motion was made by David to Approve the Alternative Compliance Requests. Motion was seconded by Janet and passed by unanimous roll call vote.

21. Approval of Information Technology Upgrades – Patti Jurjevich

Patti advised that the summary of the proposed IT upgrades is in the packet for the Board's review. She recapped the costs for upgrading the network servers, update Microsoft Office, and move to a cloud based email system through Microsoft Office 365 Email which will eliminate their current email server. The funds for these upgrades have been budgeted for.

Motion was made by Janet to Approve the Information Technology Upgrades. Motion was seconded by Jim and passed by unanimous roll call vote.

22. Appointment of Behavioral Health Advisory Committee Members – Patti Jurjevich

- a. Nancy Kelley, 6/12/19-6/11/22
- b. Christopher Kelly, 6/12/19-6/11/22

Patti advised that they both applied for membership on the committee and are connected to UNO. These memberships will fill the Douglas County vacancies. There is a membership list which included the current openings in the packet for the Board to review.

Motion was made by Jim to Approve the Appointment of Behavioral Health Advisory Committee Members as noted. Motion was seconded by David and passed by unanimous roll call vote.

23. Approval of 4th Quarter Budget Shifts – Patti Jurjevich

Patti advised that this the final budget shift of the year. This is to shift money out of areas that look like the funds will not be spent to categories that have extra units to cover. A summary of the budget shifts are in the packet for the Board to review.

Motion was made by Jim to Approve the 4th Quarter Budget Shifts. Motion was seconded by Janet and passed by unanimous roll call vote.

24. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board. The list of Network Provider Contracts correspond to the budget shifts just discussed.

Motion was made by Jim to Approve the Contracts and Amendments. Motion was seconded by David and passed by unanimous roll call vote.

25. Director's Report – Patti Jurjevich

Patti reported that the legislature approved the cost model which is new money to increase the provider reimbursement rates. The cut in the budget for next year's Medicaid expansion was windowed. There is still a \$4.3 million reduction across all regions for the second year of the biennium. They have to wait for the final word from the Division of Behavioral Health. The Division of Behavioral Health was awarded some service gap money and Region 6 is waiting to see who will receive it and for what services it is to be used.

She included in the packet some articles that were in county newspapers about involvement between Region 6 and the counties.

Jim advised that Nebraska Medicine gave the county permission to say that they are in negotiations with Nebraska Medicine with regards to building a mental crisis center in Bellevue. Patti advised that a copy of this article is in the packet.

26. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

27. Motion to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging

Motion was made by Jim to Adjourn out of Region 6 Behavioral Healthcare and enter Office on Aging. Motion was seconded by Janet and passed by unanimous roll call vote.

OFFICE ON AGING

28. Approval of Cleaning Service for Corrigan Senior Center – Dennis Loose

Dennis advised that the Corrigan Senior Center has a new manager and has not been pleased with the consistency of the quality of cleaning by the current cleaning firm. The center manager got three proposals for cleaning the building and requests the approval of Stratus Building Solutions.

Motion was made by David to Approve Stratus Building Solutions for the Cleaning Service for the Corrigan Senior Center. Motion was seconded by Janet and passed by unanimous roll call vote.

29. Approval of Congregate Meal Site Contracts for FY 19/20– Dennis Loose

Dennis advised that a list of providers for items 29, 31 and 32 are in the packet for review.

These are the vendors that provide the meals to the Congregate Meal Sites.

Motion was made by David to Approve the Congregate Meal Site Meal Provider Contracts for FY 19/20. Motion was seconded by Jim and passed by unanimous roll call vote.

30. Approval of Mediguard PERS Agreement – Dennis Loose

Dennis advised that Mediguard is the agency's largest provider of Personal Emergency Response Systems. They are charging the same rate as last year and the contract is for a term of one year.

Motion was made by Jim to Approve the Mediguard PERS Agreement. Motion was seconded by David and passed by unanimous roll call vote.

31. Approval of Caregiver Support Providers – Dennis Loose

Dennis advised that these providers deliver services to the caregivers enrolled in this program. This is a growing program.

Motion was made by Janet to approve the Caregiver Support Providers. Motion was seconded by David and passed by unanimous roll call vote.

32. Approval of Durable Medical Providers – Dennis Loose

Dennis stated that there are no contracts instead agreements that they will provide equipment for agreed upon prices.

Motion was made by Janet to Approve the Durable Medical Providers. Motion was seconded by David and passed by unanimous roll call vote.

33. Approval for Akkase Home Health Care to Provide Homemaker and Personal Care Services – Dennis Loose

Dennis reported that Akkase is a new provider for the ENOA care management program but have been a provider for the Medicaid Waiver program. They have met all requirements and will provide services to all five counties.

Motion was made by Janet to Approve the Akkase Home Health Care to Provide Homemaker and Personal Care Services. Motion was seconded by David and passed by unanimous roll call vote.

34. Approval of Independent Contractor Agreement for Training – Dennis Loose

Dennis advised that this is renewal of the present contract to provide staff training as needed.

Motion was made by David to Approve the Independent Contractor Agreement for Training. Motion was seconded by Jim and passed by unanimous roll call vote.

35. Directors' Report – Dennis Loose

Dennis reported that they have been working with Nebraska Medicine and UNMC through Dr. Potter on a grant application called Geriatric Education Workforce Enhancement Program. The proposal will have Nebraska Medicine hire a primary care liaison to be housed at ENOA. They will work with clinics and primary care physicians to educate them on the availability of community services because they do not have the time to learn about them. This is a five year grant that was approved on Monday. Nebraska Medicine will pay 50% of the cost for the first year. After the fifth year, Nebraska Medicine will pay 100% of the costs. The person is required to be bilingual.

Heartland Family Services Senior Center has been open for years but now the meal participation has been dropping. Dennis met with the Heartland Family Services Director and created an action plan and they are required to get the meals participation increased to an average of 20 per day. They will monitor this for three months and make a decision on the center after that.

Dennis announced that after many years of being on the DHHS computer system, the IT system will now be under the State OCIO. ENOA was informed that they will now be charged \$41.50 per user for support, plus fees for emails and programs to stay on the same system. ENOA cannot afford these fees so they are in discussion with ENHSA (ENCOR) to possibly get on their system.

He discussed the recent boundary change notification for the Rural Transportation program. There is a Public Hearing on June 18 to discuss the boundary changes. Today, they received a new map created by MAPA from the Department of Roads which shows different boundaries than was previously published. The Public Hearing will be based on the map that they received May 9. They are waiting on a decision from the Department of Roads on how to handle this situation.

LB 468 passed in the legislature which will prevent DHHS from moving Long Term Care into Managed Care until July 1, 2021.

He discussed how the staff had decided that they would like to give back annually to the community. This started last year with the staff having a competition to collect underwear to donate to homeless shelters in Omaha (Douglas County). They collected 946 pairs of underwear. Due to the success of the event, the planning committee recently decided that they want the staff to give back to one of the five counties each year. This year they chose the LifeHouse in Fremont (Dodge County). There is a flyer in the packet that describes the event and the items that they are collecting.

36. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

37. Motion to Adjourn out of Office on Aging and enter ENCOR

Motion was made by Jim to Adjourn out of Office on Aging and enter ENCOR. Motion was seconded by David and passed by unanimous roll call vote.

ENCOR

38. Presentation on the National Core Indicator Staffing Stability Survey – Debbie Herbel

Debbie advised that this is an annual survey where the providers are asked to fill out a survey. The local provider surveys are then compared to the Nebraska provider surveys and then the Nebraska provider surveys are compared to the national statistics. Dani Streeter discussed the Direct Support Professional survey results. She discussed results for tenure and retention, turnover, vacancy staffing rates and wages in comparison to the Nebraska results.

39. Review of Quarterly Quality Assurance Report – Debbie Herbel

Debbie reported that per regulations this report must be brought to the Governing Board two times per year. This is a summary of incident reports, also known as a general event, and is compiled quarterly. They are looking for situation trends.

40. Approval of Purchase Agreement for 1935 E. Military Avenue, Fremont – Debbie Herbel

Debbie advised that this a day program site building that they want to purchase to replace the building that was flooded. Chris reviewed the agreement and made changes today. They visited with the architects and ENCOR will need to complete some remodeling to meet their needs. They do not have the cost proposal back from the architects as of yet. The building is 7000 square feet and they want to prepare for future growth in that area.

Motion was made by Jim to Approve the Purchase Agreement for 1935 E. Military Avenue, Fremont. Motion was seconded by David and passed by unanimous roll call vote.

41. Ratification of Approval for Lease at 410 Galvin Road – Debbie Herbel

Debbie emailed the lease paperwork for the Board to review earlier in the month. This building is located next to the building known as the “Hub.” This will allow expansion of program services in the “Hub.”

Motion was made by David to Ratify the Approval for the Lease at 410 Galvin Road. Motion was seconded by Janet and passed by unanimous roll call vote.

42. Ratification of Approval for Letter of Intent for 3704 Summit Plaza – Debbie Herbel

Debbie advised that this is from the phone conference that she had with the Board for the building in Bellevue.

Motion was made by Janet to Ratify the Approval for the Letter of Intent for 3704 Summit Plaza. Motion was seconded by David and passed by unanimous roll call vote.

43. Approval of Amendment to Extend the Lease at 1009 North 45th Street, Omaha – Debbie Herbel

Debbie advised that they use this building for recycling and have been located in the building for a number of years. They would like to extend the lease for an additional three years. There will be a small increase in the rent.

Motion was made by Janet to Approve the Amendment to Extend the Lease at 1009 North 45th Street, Omaha. Motion was seconded by David and passed by unanimous roll call vote.

44. Approval to Sell 2 Used Vans – Debbie Herbel

Debbie advised that there is a church in north Omaha that inquired if they had vans that could be donated to them. Debbie checked with Chris Jerram to see if that was possible. He said that ENCOR could donate the vans if the church had the right documentation to prove that they were tax exempt. The church did not have the tax exempt paperwork. ENCOR usually takes the vans to auction but these vans are not in good shape and both have in the 190,000s in miles so they would receive less money from an auction plus pay auction fees so ENCOR decided to sell the two vans to the church for \$200.00 each.

Motion was made by Jim to Approve Selling 2 Used Vans. Motion was seconded by David and passed by unanimous roll call vote.

45. Approval to Purchase a Used Box Truck for CARE Recycling – Debbie Herbel

Debbie reported that the truck used by CARE Recycling is in bad condition. They found a used truck to replace the current truck. Pictures of the truck were previously emailed to the Board for review. The goal is to get CARE Recycling a new truck next fiscal year and then give this used truck to Madonna.

Motion was made by David to Approve the Purchase of a Used Box Truck for CARE Recycling. Motion was seconded by Janet and passed by unanimous roll call vote.

46. Approval for LRA Investigation Training – Debbie Herbel

Debbie advised that the company Labor Relations Alternative offers training for ENCOR's investigators. They would like to bring the instructor to Omaha where they will train a class of up to 30 for less money than sending staff to training out of state which will be a large cost savings.

Motion was made by Jim to Approve the LRA Investigation Training. Motion was seconded by David and passed by unanimous roll call vote.

47. Approval of Updated Policies – Debbie Herbel

Debbie reported that they have been working on updating their policies and procedures. These policies will match the new 404 regulations that are in the process of being approved. She brought the first two chapters of updates. There were no significant changes mostly wording to match the new regulations. There is a Policy Committee that reviews policies. The old and new policies were emailed to the Board for their review and comparison.

Motion was made by Jim to Approve the Updated Policies. Motion was seconded by Janet and passed by unanimous roll call vote.

48. Director's Report – Debbie Herbel

Debbie reported that ENCOR lost a saw shop and equipment in the flood. A parent came forth and replaced all the equipment that was lost for an estimated cost of \$37,000.

Debbie also reported that when they went to visit the building that they wanted to purchase in Bellevue that formerly held a nursing school, Debbie and Sarah inquired about the sale of the furniture and advised that they would like to make an offer on the furniture. Sarah received word that they do not have to make an offer, the furniture and furnishings will be left in the building! Debbie valued the furniture and furnishings at about \$100,000. Debbie advised that the building will be inspected and the purchase is based on the final inspection. Any needed repairs would be negotiated with the owner.

49. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the Public.

Motion was made by Jim to Adjourn out of ENCOR and enter Executive Session. Motion was seconded by Janet and passed by unanimous roll call vote. The Board moved into Executive Session at 5:30pm. to discuss personnel and a possible litigation.

50. Motion to Adjourn out of Meeting

Motion was made to adjourn out of Executive Session and return to ENCOR with no action taken. Motion was made to Adjourn out of the Meeting. Motion was seconded and passed by unanimous roll call vote. The meeting was adjourned at 6:40pm.

Respectfully Submitted by Lezlie McPherson