

EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION 6 GOVERNING BOARD MEETING MINUTES
February 10, 2021

Vice Chair, Lisa Kramer called the meeting to order at 3:30pm. Announcing that a copy of the “Nebraska Open Meetings Act” is displayed in this Meeting Room as required by law.

1. Roll Call showed the following Board Members in attendance: Janet McCartney (Cass County); Pat Tawney (Dodge County); Mary Ann Borgeson (Douglas County); Angi Burmeister (Sarpy County); Lisa Kramer (Washington County)

The following staff members were present: Trish Bergman (ENOA); Debbie Herbel (Duet); and Patti Jurjevich (Region 6 Behavioral Healthcare)

Also present: Sarah Graham (Duet) and Diane Stanton (ENOA)

2. Comments & Correspondence - Governing Board

There were no comments.

3. Election of the Governing Board Officers

The Vice Chair opened the nominations for the Governing Board Officers. Angi Burmeister nominated Mary Ann Borgeson to the position of Chair. Motion was seconded by Lisa Kramer. After closing the nomination, the motion was passed by unanimous roll call vote.

The Vice Chair opened the nomination for the position of Vice Chair. Pat Tawney nominated Angi Burmeister to the position of Vice Chair. Motion was seconded by Lisa Kramer. After closing the nomination, the motion was passed by unanimous roll call vote.

The Chair opened the nomination for the position of Secretary/Treasurer. Angi Burmeister nominated Lisa Kramer to the position of Secretary/Treasurer. Motion was seconded by Pat. After closing the nomination, the motion was passed by unanimous roll call vote.

4. Approval of the January 13, 2021 Governing Board Meeting Minutes.

Motion was made by Angi to approve the January 13, 2021 Governing Board Minutes. Motion was seconded by Pat and passed by unanimous roll call vote.

5. Review of ENHSA financial statements – Nancy Chase

Nancy provided an update and review of the ENHSA financial statements. A copy of this report was included in the Board member’s packets for review.

6. ENHSA Insurance Renewal – Tim Huber, Lockton Companies

Tim provided an update and documentation for the ENHSA insurance renewal, stating that there will be a 5% increase. Documentation was provided by Tim for the Board to review.

7. Attorney Comments – Chris Jerram

None.

8. Report from Lobbyist – Sean Kelley

A copy of the Lobbyist's report was included in the Board's packets for review.

9. Director's Report

None.

10. Comments from the Public (please limit to 3 minutes each person)

None.

11. Motion to Adjourn out of ENHSA Admin and enter Alpha

Motion was made by Angi to adjourn out of ENHSA Admin and enter Alpha. Motion was seconded by Janet and passed by unanimous roll call vote.

ALPHA

12. Approval of 2 Student Contracts- Clint Reid

- a. Millard Public Schools
- b. Council Bluffs Community Schools

Clint requested approval for 2 student contracts, one from Millard Public Schools and one from Council Bluffs Community Schools.

Motion was made by Janet to approve the two (2) student contracts. Motion was seconded by Angi and passed by unanimous roll call vote.

13. Approval for renewal of File Maker License \$5,180.00 - Clint Reid

Clint advised that this is for the annual File Maker License renewal.

Motion was made by Angi to approve the purchase of File Maker License. Motion was seconded by Janet and passed by unanimous roll call vote.

14. COVID-19 Report – Clint Reid

Clint reported that there is currently an average of three students per week quarantining or tested due to Covid. Clint stated that half of his staff have had Covid. He reported that he was offered \$5500 in Covid relief funds.

15. Director's Report – Clint Reid

Client reported that currently there are 67 kids enrolled at Alpha school there is three students waiting on residential treatment placement. There were another 3 students placed, and there are more waiting to go through the intake process.

16. Comments from the Public (please limit to 3 minutes each person)

There were no comments from the public.

17. Motion to Adjourn out of Alpha School and enter ENOA.

Motion was made by Angi to adjourn out of Alpha School and enter ENOA. Motion was seconded by Janet and passed by unanimous roll call vote.

ENOA

18. New Contracts

- a. Approval of Personal Care Contract with Ambi's Home Health Care – Trish Bergman
- b. Approval of Homemaker Contract with Anew in-Home Care – Trish Bergman

Trish advised that both providers will be serving all 5 counties.

Motion was made by Angi to approve the New Contracts with Ambi's Home Health Care and Anew in-Home Care. Motion was seconded by Janet and passed by unanimous roll call vote.

19. Contract Amendments

- a. Approval of City of Omaha Amendment – Addition of mileage reimbursement – Trish Bergman

Trish explained that ENOA had a recent monitoring visit. It was discovered during the visit, that milage needed to be added into the City of Omaha Amendment. Trish is requesting approval and will bring it back next month to be signed.

Motion was made by Angi to Approve the City of Omaha Amendment. Motion was seconded by Pat and passed by unanimous roll call vote.

- b. Approval of Treat America Food Limited Amendment - FY 22 meal cost increase – Trish Bergman

Trish explained the reasoning for the meal cost increase, she is requesting approval to amend the contract for Treat America Food to reflect these changes.

Motion was made by Pat to approve the Treat America Food Limited Amendment. Motion was seconded by Janet and passed by unanimous roll call vote.

20. Agreements

- a. Approval of Software and License Agreement with Trip Master (CTS) – Trish Bergman

Trish reported that this is Software program will be utilized by the Rural Transportation department.

Motion was made by Angi to approve the Software and License Agreement with Trip Master (CTS). Motion was seconded by Pat and passed by unanimous roll call vote.

b. Approval of Right at Home Agreement – Trish Bergman

Trish explained that this agreement will help ENOA do background checks for volunteers that would like to help ENOA.

Motion was made by Pat to approve the Right at Home Agreement. Motion was seconded by Angi and passed by unanimous roll call vote.

21. Opening of FY 2022 printing bids for New Horizon's publication – Trish Bergman

Trish opened the FY 2020 printing bids for the New Horizon's publication. There were 3 submissions:

1. National Print and Business Solutions
2. Forum Printing Solutions
3. Enterprise Media Group

Trish advised she would bring back a recommendation report at the next meeting.

22. COVID-19 update- Trish Bergman

Trish reported that there is a report in the Board's packet for review. She stated that a portion of ENOA's staff were qualified to receive the Covid-19 Vaccination.

ENOA was awarded an additional \$270k for Home Delivered Meals for the Appropriation act.

Trish reported that on average there are only 50 staff members who are in the building at one time. 30/130 staff have tested positive.

\$5000k donation from a foundation that requested ENOA use for pantry items, Diane is working on doing produce baskets. Trish said that ENOA is working with a local HyVee that is going to make 500 bags for these participants.

23. Directors Report – Trish Bergman

Trish reported that 1.5 years ago ENOA was going to drop the Rural Transportation program, effective July 1st that ENOA will no longer support the Rural Transportation program. There will be a public hearing on March 1st to announce this change. It will be a virtual meeting and information is provided in the Board's packets.

State monitoring visit report was received, ENOA only received recommendations and nothing was required to be changed. One of the suggestions by the auditor was to provide the check

register to the Board each month, Trish included this report in the Board's packets. She reported that this will now be included in her monthly report.

24. Comments from the Public (please limit to 3 minutes each person)

None.

25. Motion to Adjourn out of ENOA and enter Duet

Motion was made by Angi to adjourn out of ENOA and enter Duet. Motion was seconded by Janet and passed by unanimous roll call vote.

Duet

26. Approval of bid revision for the home on 8206 S 48th Street - Sarah Graham

Sarah advised that Ronco construction rebid this due to a substantial savings in expediting projects that needed to be done in this home. She reported over a \$6k savings if all the projects are done at one time.

Motion was made by Angi to approve the revised bid revision for the home on 8206 S 48th Street and adopt the resolution for the additional expense. Motion was seconded by Janet and passed by unanimous roll call vote.

27. Approval of \$80,000 offer for property at 3412 Hancock Street – Debbie Herbel

Debbie reported that the property at 3412 Hancock Street was lost in the 2019 flood. She explained to the board that the building on this property was demolished and this is only land that will be sold.

Motion was made by Janet to approve the \$80,000 offer for property at 3412 Hancock Street. Motion was seconded by Angi and passed by unanimous roll call vote.

28. COVID-19 update- Debbie Herbel

Debbie reported 1 employee positive with Covid, currently no people supported have a positive diagnosis. She reported that this week will be the 2nd round of vaccinations; to date, Duet has around 600 people vaccinated.

29. Directors Report – Debbie Herbel

Debbie presented virtual tours of our Day programs, they are all available on the website at www.duetne.org.

She included Duet's quarterly report in the Board member's packets for review.

30. Comments from the Public (please limit to 3 minutes each person)

None.

31. Motion to Adjourn out of Duet and enter Region 6 Behavioral Healthcare

Motion was made by Pat to adjourn out of Duet and enter Region 6 Behavioral Healthcare. Motion was seconded by Angi and passed by unanimous roll call vote.

Region 6 Behavioral Healthcare

32. Approval of Worker’s Comp, Commercial, D&O, and Cyber Security Insurance Coverage – Rob Schmitt, Dodge Partners Insurance

Rob recapped Region 6 Behavioral Healthcare insurance. He provided documentation in Board member’s packets for review.

Motion was made by Angi to approve the Worker’s Comp, Commercial, D&O, and Cyber Security Insurance Coverage. Motion was seconded by Janet and passed by unanimous roll call vote.

34. Second Quarter Financial Statements – Patti Jurjevich

Patti introduced Diane as the new Region 6 Fiscal Director.

Patti advised that the statement was sent out in advance and is in the packet for the Board to review.

35. Approval of Contracts and Amendments – Patti Jurjevich

Patti recapped the requests for contracts and amendments that are in the packet for review by the Board.

Motion was made by Pat to Approve the Contracts and Amendments as listed. Motion was seconded by Janet and passed by unanimous roll call vote.

35. Covid-19 update – Patti Jurjevich

Patti reported that staff are continuing to work from home. Staff had not been prioritized to receive the Covid-19 vaccination. She currently has no staff with a positive Covid diagnosis.

Alternate Service deliveries have been extended through June.

36. Director’s Report – Patti Jurjevich

Patti recapped the normal reports that are included in the Board’s packets.

37. Comments from the Public (please limit to 3 minutes each person)

None.

38. Motion to Adjourn out of Meeting

Motion was made by Angi to adjourn out of the meeting. Motion was seconded by Janet and passed by unanimous roll call vote.